

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, May 4, 2023
At the Mineral Springs Park Robert N. Blackwell Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Kyle Cain, Gary Gillis, Paula Helm, Sue McMillan, Greg Ranney and Kristen Walraven. Absent was; Marv Brown. Also, in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Assistant to the Director; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf; Shawn Powers, Superintendent of Recreation; Keith Knox; Parkside Fitness Manager, Chip Hill, Business Manager and Casey Smith, Superintendent of Marketing and Communications. Absent was Alisha Dault, Miller Senior Center Administrator and Steve Fitzanko, Chief of Park Police.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Comments from the public: None

5. Consent Agenda and Approval of the same:

A. Approval of April 22, 2023 meeting Minutes.

B. Approval of the bills and payroll for 4/21/23 thru 5/1/23 in the amount of \$82,144.53.

C. Approval of bills to be paid 5/5/23 in the amount of \$70,631.96.

Move to accept the Consent Agenda with noted correction to the Minutes. Paula Helm was recorded both as present and absent – she was absent.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a voice call vote – motion carried

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Paula Helm 2nd: Greg Ranney

All ayes by a roll call vote – motion carried

6. Executive Director's (ED) Report:

The ED reported the following:

- The ED noted that commissioners probably noticed in their packets that Dori Smith has submitted her official notice of retirement effective October 20, 2023.
- He attended the IAPD Legislative Conference Tuesday, May 2nd. He noted he spoke with the Grant Administrator and NIU students did all the grant scoring this year. DNR did nothing with the scoring. He also noted that we did apply as a “distressed community”. There will be another round in July of 2023 worth 56 million dollars.

7. Staff Reports: None

8. Commissioner Comments:

Commissioner Gillis commented on IAPD & IPARKS orientation packets for commissioners and other news items. He also spoke of new ice bumper cars he noticed and an IAPD brochure that features the Pavilion. He also thanked Paula Helm for serving 26 years as a park commissioner.

Commissioner Walraven reported she attended the City's Trail Open House at the Library recently.

9. Unfinished Business:

1. Discussion on PCHS #303 Athletics Complex Expansion along Redbud Drive –

Dr. Danielle Owens addressed the board regarding District 303 request to purchase property. She indicated she took the Board's feedback from a previous meeting and did more work. She defined the property line requested. Their proposed plan is to expand the tennis courts from four to six courts, move the shot-put court to the south end of the tennis courts, and construct a visitor's locker room next to the ticket booth on the west side of the stadium bleachers. She also indicated the tennis courts will be lit and they would no longer need to use DragonLand as visitor lockers. Dr. Owens stated she appreciates any consideration given and believes the improvements can benefit both entities.

The Board did receive a detailed summary and plans from the Executive Director in their meeting packets. Commissioner Gillis asked how the Blue Star marker would be affected and

Commissioner Walraven asked about the street flooding issues. Cameron Bettin noted that District 303 is hoping to begin construction in 2024.

10. New Business:

1. Approval of the bid received for North Redbud Drive & Parkside Fitness Parking Lot Reconstruction Project –

The Executive Director stated the project budget was \$660,842 and the bid came in under budget.

Move to approve the bid received in the amount of \$632,836.79 from United Contractors Midwest for North Redbud Drive & Parkside Fitness Parking Lot Reconstruction Project.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a roll call vote – motion carried

2. Discussion regarding Committee on Local Government Efficiency Act –

The Executive Director stated “we will be forming a committee with two at large residents” and “more or less be evaluating ourselves”. He also indicated it will pertain to all units of local government. He noted a Resolution needs to be passed before June 10th. He asked commissioners to please submit names of individuals they think might be interested in serving on the committee. He indicated the park district will have eighteen months to complete the process.

3. Update on Dragon slide –

Shawn Powers, Superintendent of Recreation reported the dragon slide still has not arrived. He indicated the slide was ordered mid-October and three ship dates have come and gone. He explained the plan now is that it is to come by truck on May 24th, be installed on the 25th and open May 27th. He indicated that if it doesn't arrive in a timely fashion, it will not be installed after June 5th. He noted it would be devastating to the annual budget to miss June revenue.

4. Budget Summary Report: 1st quarter January – March

The ED highlighted the following:

- Property Tax received is not reflected on the report
- Replacement Tax received is through March and doing well

- Stable Lease – Concessionaire is behind in payments – was due in April
- Interest Income – up due to larger current balance
- Other Receipts reflects credit card rewards and \$5,000 annual Pepsi payment and rebates.
- Recreation Salaries Admin and Arena Salaries Ice Rink indicate miscoding
- Arena utilities indicate miscoding
- Holiday Day Camp and Summer Day Camp Salaries indicate miscoding
- LC Golf Course Equip sold/purchase is old equipment being sold
- Salaries FT indicate miscoding
- Parkside Fitness club memberships, corporates and junior fitness all doing well

Commissioner Cain noted it would be nice to receive a bullet point summary with the report.

11. Adjourn Sine Die:

Move to adjourn this meeting.

Motion: Paula Helm 2nd: Gary Gillis

All ayes by a voice call vote – motion carried

Time: 6:57 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District

MINUTES OF THE
NEW BOARD MEETING OF PEKIN PARK
COMMISSIONERS

6:00 p.m. Thursday, May 4, 2023
Robert N. Blackwell Administration Building
Mineral Springs Park, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 7:00 p.m.

2. Roll Call:

Upon roll being called, the following Commissioners were present: Gary Gillis, Kyle Cain, Sue McMillan, Greg Ranney, and Kristen Walraven. Also, in attendance were newly elected Commissioners Mike Dralle and Steve Sours. Also, in attendance were: Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Chip Hill, Business Manager; Casey Smith, Superintendent of Marketing and Communications; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf; Shawn Powers, Superintendent of Recreation; and Keith Knox, Parkside Fitness Manager. Staff absent were Alisha Dault, Miller Center Administrator and Steve Fitzanko, Chief of Park Police.

3. Swearing in and seating of Commissioners:

Dori Smith, Board Secretary asked Kyle Cain, Kristen Walraven, Mike Dralle and Steve Sours to all rise and she swore them in with the Oath of Office.

4. Election of Board President:

Commissioner Cain called for nominations for Board President.

Move to nominate Commissioner Greg Ranney as President of the Board of Commissioners.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a voice call vote – motion carried.

Commissioner Cain asked if there were any other nominations, hearing none she called for nominations to be closed.

Move to close nominations for President of the Board.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a voice call vote – motion carried.

Commissioner Ranney was elected Board President. President takes chair.

5. Election of Board Vice President:

Commissioner Ranney called for nominations for Board Vice President.

Move to nominate Commissioner Kristen Walraven as Vice President of the Board of Commissioners.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a voice call vote – motion carried.

President Ranney asked if there were any other nominations, hearing none he called for nominations to be closed.

Move to close nominations for Vice President of the Board.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a voice call vote – motion carried.

Commissioner Kristen Walraven was elected Board Vice President.

6. New Business:

1. RESOLUTION 23-4

Move to approve Resolution 23-4 “A RESOLUTION APPOINTING SECRETARY AND ASSISTANT SECRETARY UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2024”.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a roll call vote – motion carried.

2. RESOLUTION 23-5

Move to approve Resolution 23-5 “A RESOLUTION APPOINTING A TREASURER UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2024”.

Motion: Kristen Walraven 2nd: Steve Sours

All ayes by a roll call vote – motion carried.

3. RESOLUTION 23-6

Move to approve Resolution 23-6 “A RESOLUTION APPOINTING ATTORNEY UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2024”.

Motion: Gary Gillis 2nd: Kyle Cain All ayes by a roll call vote – motion carried.

4. RESOLUTION 23-7

Move to approve Resolution 23-7 “A RESOLUTION REQUIRING HONESTY BOND COVERAGE FOR PEKIN PARK DISTRICT EMPLOYEES, COMMISSIONERS, AND OFFICERS”.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a roll call vote – motion carried.

5. RESOLUTION 23-8

Move to approve Resolution 23-8 “A RESOLUTION DESIGNATING DEPOSITORIES FOR PEKIN PARK DISTRICT FUNDS”.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a roll call vote – motion carried.

6. RESOLUTION 23-9

Move to approve Resolution 23-9 “A RESOLUTION APPOINTING DIRECTORS TO THE PEKIN PARK FOUNDATION BOARD OF DIRECTORS UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2024”.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a roll call vote – motion carried

Move to approve Resolution 23-10 “A RESOLUTION APPOINTING FOIA OFFICERS UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN APRIL 2024”.

Motion: Kristen Walraven 2nd: Gary Gillis

All ayes by a roll call vote – motion carried.

7. Move to convene into closed session for the purpose of the sale of real estate under section 2 (c)(6) and personnel under section 2(c)(1). (Time: 7:10 pm)

Motion: Gary Gillis 2nd: Kristen Walraven

All ayes by a roll call vote – motion carried

8. Move to reconvene into open session. (Time: 7:38 p.m.)

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a roll call vote – motion carried

9. Move to accept the proposed property line as presented and to move forward with negotiation of selling said property.

Motion: Gary Gillis 2nd: Sue McMillan

Commissioners Cain and Walraven abstained from voting. All others presented voted “aye” – motion carried

10. Adjourn:

Move to adjourn.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a voice call vote – motion carried.

Time: 7:40 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District