

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, January 19, 2023
At the Mineral Springs Park Robert N. Blackwell Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Sue McMillan, Greg Ranney and Kristen Walraven. Also, in attendance was; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Michael Seghetti, Park District Attorney; Shawn Powers, Superintendent of Recreation; Steve Fitzanko, Park Police Chief; Casey Smith, Superintendent of Marketing and Communications; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf; Keith Knox, Parkside Fitness Manager; Alisha Dault, Miller Center Administrator, and Chip Hill; Business Manager.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Comments from the public: None

5. Consent Agenda and Approval of the same:

- A. Approval of January 5, 2023 meeting Minutes.
- B. Approval of the December 2022 Treasurer's Report
- C. Approval of the bills and payroll for 1/04/2023 thru 1/17/2023 in the amount of \$103,400.31
- D. Approval of bills to be paid 1/20/2023 in the amount of \$12,252.62

Move to accept the Consent Agenda.

Motion: Gary Gillis 2nd: Paula Helm

All ayes by a voice call vote – motion carried

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Greg Ranney 2nd: Kristen Walraven

All ayes by a roll call vote – motion carried

6. Budget Performance Summary Report: December 2022

The ED mentioned there was still a need to make various adjustments to the year-end report. He noted the property tax was \$40,000 less than last year. He explained the multiplier used to determine the amount of taxes to be received from the levy. It has been consistent over the years. He did not check with the County but he's thinking they came out short on property taxes received. He noted salaries in the General Fund Administration line item were \$12,000 over budget and needed to be looked at. He also noted necessary adjustments for the Police Fund and Special Populations Fund, which need to be looked at for the 2023 fiscal year budget based on their ending cash.

Illinois River Valley SRA Representative Report:

Commissioner Ranney reported they met Tuesday January 17, 2023. He mentioned all had received meeting information in board packets and highlighted the following:

- Having trouble staffing School's Day Out program
- Participant numbers are back up
- Sports Banquet is January 28th at the Fondulac Administration Building
- They are having a spaghetti dinner fundraiser in the fall
- Group home participants are attending activities
- Making some improvements and painting to make the aesthetics more pleasing for rentals.

7. Tazewell County Veterans Memorial Fair Board Representative Report:

Commissioner McMillan reported the Fair Board met January 17, 2023 and reported the following:

- They received an AgLand FS donation in the amount of \$2,000. Each child that sold or had a display received \$91.91.
- They received a copy of a financial statement that was to be submitted, so that they can begin the Declaration of Intent for the allocation of funds for 2023.
- Ag Fair Convention is January 20-22 in Springfield.
- Had a discussion on board re-organization. They are reviewing bylaws and re-organized the board. Officers are Wayne Deppert, Doug Hoerbert, George Gerrietts, and Dick Ronna
- It was mentioned that the lease between the PPD and TCVMFA was up for renewal in 2024.

- The park district was featured in the 2022 Year in Review booklet put out by the Extension.
- Next meeting scheduled is March 21, 2023.

8. Pekin Park Foundation Report:

Commissioner Gillis reported the following for December 2022 and January 2023:

Ice Arena Zamboni Proposal --- Shawn Powers reviewed the various brands of ice resurface equipment including prices and lead times for each. His recommendation was to select the Zamboni brand at a cost of \$108,000 for a new machine with a 14-month lead time to delivery. His request for funds was to place an order in 2023 covering the cost with a \$40,000 donation by the Park Foundation, applying the approximately \$22,969 that has been raised to date and borrowing the balance from the Foundation with the payback period to be determined. The question that remains is “How much is due for a down payment?”.

Approval of an “Investment Authorizer” - Board President discussed the possibility of appointing a Board Member to serve as the person to authorize investments to be placed by the Treasurer, relieving the Treasurer of that responsibility. After some discussion, a motion was made by Jack and seconded by Scott to create the position. The motion carried.

Amendment to the Investment Policy - It was recommended that the Investment Policy be amended to state that funds could be invested in “Registered Investments” only. No action was taken at December meeting but passed at the January meeting

Pekin Performance Venue - It was reported that the cost of the structure is estimated to be around \$1 million. Jack moved and Jim seconded the motion to Pledge \$10,000 toward the cause with the pledge to be effective January 1, 2023. Motion carried.

The Executive Director announced that there is still a bulk supply of Foundation brochures to distribute. They have been allocated throughout park facilities for display and to several community attorneys. It was agreed that we would reach out to McDaniels Marketing to possibly procure a selective mailing list to send them to.

The Board is also exploring the idea of placing notices of Foundation support for given projects at the locations they occurred. For example, a sign placed at Parkside saying “Many of the improvements and additional equipment made possible with support from the Pekin Park Foundation.”

9. Executive Director’s Report: (ED)

The ED reported the following:

- Stadium Drive trail extension from Court St to the park district trail will be in 2024.
- Next phase of Court St is scheduled to begin in July and will go from Valle Vista to just past Stadium Drive. The part that runs adjacent to Mineral Springs Park is scheduled for 2025. Hansen Engineering has work yet to do on the right-of-way utility pole project.
- City of Pekin is receiving \$4,000,000 for engineering through the Infrastructure Bill to complete the Veterans Drive engineering.
- Casey Smith, Shawn Powers, Mason Carr, and JJ Tassart were all awarded grant funding from the Illinois Parks & Recreation Foundation to help defray the cost of attending the annual IPRA/IAPD Soaring to New Heights Conference.
- He gave a “shout out” to Cory Proehl and staff for receiving the #3 rating in the “Golfers Choice Top 50 US public golf courses” conducted through Golf Now.
- He pointed out that the Pekin Park District was given a “Partner Spotlight” in the University of Illinois Extension 2022 Year in Review booklet.

10. Attorney’s Report: No report

11. Staff Reports:

Scott Clausen reported that Robert Chatterton recently became a father again to a 7.5 lb 20” baby boy.

Alisha Dault reported tonight was Papa Murphy’s fundraiser night for the transportation program if anyone was still needing dinner. She also thanked Casey Smith, Scott Clausen, Robert Chatterton and Arthur Genna for their work on the audio-visual update at the Miller Center.

12. Commissioner Comments:

Commissioner Gillis presented brief highlights from a State-Wide User Survey commissioned on behalf of IAPD, A five panel brochure providing details will be sent to the park district soon. He also asked Steve Fitzanko about the recent trouble reported at hockey games. Shawn Powers answered there has been bad blood between Decatur and Pekin and explained a league merger that he believes will help solve the problem.

13. Unfinished Business: None

14. New Business:

1. Approval of Ordinance 23-1 -

Approval of ordinance 23-1 “An Ordinance abating the tax hereto levied for the year 2022 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Pekin Park District, Tazewell and Peoria Counties, Illinois”.

Motion: Paula Helm 2nd: Marv Brown

All ayes by a roll call vote - motion carried

2. 2022 – 2027 Strategic Plan Review –

Cameron Bettin commented that he basically adjusted dates to be more realistic. He gave the following highlights:

- On page 3, Objective #2, “Develop annual goals and objectives during the budget process for each department and fund, and summarize the budget presentation in a written format” has been incorporated in the annual budget process.
- Added “have existing employees attend customer service training programs”
- On page 5 he reworked and split out topics under Objectives and Strategies so it would be easier to follow.
- Page 6, noted he needed to speak with the Foundation regarding the Sunken Garden Fountain and Happy Tails Dog Park.
- Need to develop a process for participants/registrants to apply for the junior golf offerings.
- Added on the last page to “look at ways of generating revenues on the 4th of July with a captive audience in the park”.

It was noted that he needed to incorporate Mineral Springs Park roads, parking lots and curbs and the Depot.

15. Closed Session:

1. Move to convene into Closed Session for the review of January 5, 2023 Closed Session Minutes for approval in Open Session and consideration of a request for gifting sick time to another employee.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a roll call vote - motion carried (Time: 6:57 p.m.)

2. Reconvene into Open Session –

Move to reconvene into Open Session.

Motion: Greg Ranney 2nd: Marv Brown
All ayes by a roll call vote - motion carried.
(Time: 7:40 p.m.)

3. Action on Executive Session –

Move to approve January 5, 2023 Closed Session Minutes
Motion: Greg Ranney 2nd: Sue McMillan
All ayes by a roll call vote - motion carried.

16. Adjourn:

Motion to adjourn.
Motion: Gary Gillis 2nd: Marv Brown
All ayes a voice call vote – motion carried. (Time: 7:21 p.m.)

Respectfully,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District