

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, November 17, 2022
At the Mineral Springs Park Robert N. Blackwell Administration Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Greg Ranney and Kristen Walraven. Absent was Sue McMillan. Also, in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the ED; Michael Seghetti, Park District Attorney; Cory Proehl, Director of Golf; Scott Clausen, Superintendent of Parks; Steve Fitzanko, Chief of Park Police, Chip Hill; Business Manager, Casey Smith, Superintendent of Marketing & Communications and Alisha Dault, Miller Center Administrator. Absent was Shawn Powers, Superintendent of Recreation and Keith Knox, Parkside Fitness Manager.

3. Additions to and/or Deletions from the Agenda, if any:

Cameron Bettin requested that Presentation of the 2022 Tax Levy and approval of salary and hourly rate adjustments and increases for various employees throughout the district be removed from the agenda.

Move to remove new business item #2 and #1 action on closed session.
Motion: Greg Ranney 2nd: Gary Gillis
All ayes by a voice call vote – motion carried

4. Public Comments: None

5. Consent Agenda and Approval of the same:

- A. Approval of Regular Meeting Minutes of November 3, 2022
- B. Approval of the October's Treasurer's Report.
- C. Approval of the bills and payroll for 11/2/22 thru 11/16/22 in the amount of \$76,127.93
- D. Approval of the bills to paid 11/18/22 in the amount of \$83,710.21

Move to accept the Consent Agenda as presented.

Motion: Gary Gillis 2nd: Paula Helm

All ayes by a voice call vote – motion carried
motion carried

6. Motion to pass the items of business listed in the Consent Agenda:

Move to pass the business items in the Consent Agenda by omnibus vote

Motion: Greg Ranney 2nd: Paula Helm

All ayes by a roll call vote – motion carried

8. IRVSRA Representative Report:

Commissioner Ranney stated no meeting - no report.

9. TCVMFA Representative Report:

Cameron Bettin reported they discussed and approved work on the Livestock Review Building carport area by David Burling Excavating, Inc. The expense is anticipated at \$18,500 to \$21,000, and the park district will cover anything over. They approved their 2023 meeting schedule. Due to absences, they did not re-organize and hold their election for officers.

10. Pekin Park Foundation Report:

Commissioner Gillis stated they meet Monday, November 21st.

11. Executive Director's Report: (ED)

The ED reported the following:

- The Performance Arts Venue group met Monday and will present a rendering and site plan to the Park Foundation Monday, November 21st. Amy Wilson is diligently working on a cost estimate. They will present to the park board December 1st. If the park district agrees on the concept, project expenses can be finalized and the group may begin to fundraise.
- He asked if anyone had seen or heard the presentation by Baldovin Construction at Monday's Pekin City Council meeting. He indicated Casey Baldovin and Bo Cheeseman gave a presentation on a mixed-use development on Route 98. The 43 acres of property is owned by the City of Pekin. He indicated the development includes an ice rink, driving range, indoor soccer facility, hotel, apartments, restaurants and retail. He also reported they made the presentation during public comment. He noted that Dori Smith contacted Sue McMillan and sent a FOIA request by email for a copy of the presentation. The ED also noted that Bo Cheeseman has made no

attempt to be back in touch since the last amendment was discussed.

- The ED reported he met with Kiersten Sheets, Project Development Manager for Trajectory Energy Partners regarding the park district's interest in solar power to lower the district's utility costs. She asked if he would be willing to write a letter supporting the application for Sunny Pasture Solar to the Community Driven Community Solar Program in the Illinois Adjustable Block Program and he did.

12. Attorney's Report: No report

13. Staff Reports: No reports

14. Commissioner Comments:

Commissioner Helm asked commissioners if anyone wanted to ride in the Winter Wonderland parade. Commissioners Cain and Walraven said they would like to. Scott Claussen will provide three golf carts. Cameron Bettin asked Dori Smith to purchase candy. Commissioner Helm also noted the trees were sold out, except for two small trees that may be donated to needy families.

Commissioner Gillis asked Cameron Bettin if he was registering commissioners for the IAPD Conference and he stated yes, he will register himself and commissioners Gillis and Ranney.

15. Unfinished Business: None

16. New Business:

1. Presentation of the 2023 Special Populations Fund: Miller Center and Illinois River Valley Special Recreation Association –

Alisha Dault reviewed the following revenue and expense changes to the Miller Center budget:

- Transportation – rider donations have increased, as well as, the number of riders
- United Way decreased their contribution by \$5,600
- Expo has increased because we are doing it more often, more vendors are participating, and the lunch sponsorship level was increased to include an additional 10 seniors.
- More trips with Golden Tours have been scheduled and small van trips are being added.
- All of the weekly and monthly activities have been budgeted as this year's actuals.

- Exercise and Square Dancing have significant increases from last year and Line Dancing has been added back to the budget.
- Pekin Farmers Market has been budgeted as last year's actuals (up \$2,350)
- Computer Lab includes money donated for the purchase of new computers
- Rentals include; TCRC Café, Kiwanis/Rotary Rental, as well as an anticipated increase in facility rentals. Senator Koehler no longer rents office space.
- Salaries have been adjusted to meet minimum wage requirements.
- Receptionist salary has increased, as paid employees are needed to manage the multi-tasking duties at the front desk.
- Line Dance Instructor salary was added.
- Contractual Services include; 2 professional ice machine cleanings and updated sensors to the automatic doors.
- Miscellaneous line includes the purchase of a new podium
- Fuel Expense for transportation has significant budgeted increase due to current costs
- Expo Expense has an increase due to the additional 10 seniors/month lunches added to the lunch sponsorship
- Computer lab increased due to the purchase of new computers

Alisha's goals for 2023:

Continue to grow/expand Pekin Farmers Market

Continue to expand on rentals

Continue to offer/add programs for youthful seniors

Create a survey system to gather feedback on existing programs

Maintain happy customers

Cameron Bettin stated that Shawna Burnice was ill and had Shelly Chism present the whole IRVSRA budget.

Shelly presented the following changes to the budget:

- The Superintendent of Recreation had a small % of his salary paid from this budget and no longer will
- Camp salaries increased due to minimum wage increase
- Rental attendant salary increased due to increase in rentals
- Class instructor salary increased due to merge of Cheer and Dance programs and adding new programs under that umbrella
- All other salaries also increased due to minimum wage

- Special Events increased due to inflation and more participation
- Health Insurance decreased due to Shelly dropping insurance
- Classes & Clubs increase in expense due to merge of Cheer & Dance programs and added new programs
- Bowling expense decreased due to projected registration
- Fon du Lac Park District's contribution has increased by \$2,500
- Sunshine camp increased due to more participation and slight fee increase
- SOILL sports decreased in revenue due to estimated participation based on 2022 numbers and group homes not participating at levels prior to covid
- Classes and Clubs increase revenue is due to merged Cheer and Dance as well as new programs added

IRVSRA goals for 2023:

- Build sports programs back to where they were before covid
- Improve communication, clarity and training on job descriptions and positions for all staff
- Continue to provide new programs and 1 free monthly program/event
- Fundraise to help build up our scholarship pool to help those in need of services who may not otherwise be able to participate. Re-evaluate our scholarship guidelines and eligibility.
- Finish painting backspace to neutral colors, clean and organize storage area
- Promote and build up rental activity; add additional themes and upgrades to rentals

19. Executive Session:

1. Move to convene into Executive Session for the appointment, employment, compensation, discipline, performance, litigation or personal status of employees, officers and legal counsel for the park district, and for the acquisition or lease of real property or the selling or rental price of real estate. Time: 6:39 p.m.
Motion: Gary Gillis 2nd: Marv Brown
All ayes by a roll call vote – motion carried
2. Move to reconvene into Open Session. Time: 7:08 p.m.
Motion: Greg Ranney 2nd: Gary Gillis
All ayes by a roll call vote – motion carried

3. Action on Closed Session:

Move to continue discussions with PCHS District 303 regarding the potential land exchange along Red Bud Drive for expansion of the school's athletic complex.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a voice call vote – motion carried

Move to continue discussions with Illinois American Water on the sale of property north of Lick Creek Golf Course along Parkway Drive for the construction of a water tower.

Motion: Greg Ranney 2nd: Gary Gillis

All ayes by a voice call vote – motion carried

18. Adjourn:

Move to adjourn this meeting.

Motion: Gary Gillis 2nd: Marv Brown

All ayes by a voice call vote – motion carried

Time: 7:10 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District