

PEKIN PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES OF MEETING  
6:00 p.m. Thursday, November 3, 2022  
At the Mineral Springs Park Robert N. Blackwell Building  
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Sue McMillan, Greg Ranney, and Kristen Walraven. Commissioners absent were: Gary Gillis and Paula Helm. Commissioner Cain left the meet at 6:45 p.m. Also in attendance were: Cameron Bettin, Executive Director; Chip Hill, Business Manager; Shawn Powers, Superintendent of Recreation; Scott Clausen, Superintendent of Parks; Casey Smith, Superintendent of Advertising & Marketing; Keith Knox, Parkside Fitness Manager; Alisha Dault, Miller Center Administrator; Cory Proehl, Director of Golf; and Steve Fitzanko, Chief of Park Police Department. Staff absent: Dori Smith, Board Secretary/Asst. to the Executive Director.

3. Additions to and/or Deletions from the Agenda, if any: Removal of the Approval of Meeting Minutes of October 20, 2022 from the Consent Agenda. Motion: Sue McMillan; Second Greg Ranney; All ayes by a roll call vote – motion carried; Removal of Item 14. Closed Session from the Agenda. Motion: Kristen Walraven; Second Marv Brown; All ayes by a roll call vote – motion carried.

4. Comments from the public: None

5. Consent Agenda and Approval of the same:

- A. Approval of Minutes of October 6, 2022
- B. Approval of bills paid from 10/18/22 through 10/31/22 in the amount of \$187,288.87
- C. Approval of bills to be paid 11/4/22 in the amount of \$12,631.39

Move to accept the Consent Agenda as amended.  
Motion: Marv Brown 2<sup>nd</sup>: Kristen Walraven  
All ayes by a voice call vote – motion carried

6. Move to pass all items of business listed in the Consent Agenda by omnibus vote.  
Motion: Greg Ranney 2<sup>nd</sup>: Kristen Walraven  
All ayes by a roll call vote – motion carried
7. Executive Director's Report: (ED)  
The ED mentioned there was an article in the recent Peoria magazine on Pekin and there was a section talking about the Park District. The ED mentioned a thank you received from the Mills family for the passing of Matt Mill's mom. The ED mentioned a thank you from the Pekin and Morton High School volleyball teams for contributing to their Volley for the Cure fundraiser. The ED mentioned that the train club held their first business meeting in the Board room and are much appreciative of the District allowing them to use the room once a month. The ED mentioned that Holli Green received a Certificate of Appreciation from Partnerships for a Healthy Community for utilizing the Learning Garden to participate in the 2022 Grow A Row Project.
8. Staff Reports:  
Alisha Dault mentioned that the Miller Center received their new leased hybrid van to replace the Ford Taurus and it is in operation. Cory mentioned they held the Superintendent's Revenge and sold it out and it was a great success and good way to end the golf tournament/outing season.
9. Commissioner Comments:  
Commissioners Brown, Cain and Ranney said they attended the Miller Center's 40<sup>th</sup> birthday party celebration and said it was very nice and well attended. Commissioner Ranney asked if we could talk about the school property again because he and several other Board members have been reached out too. The ED said we could talk about this again at next meeting's Closed Session.
10. Unfinished Business: Review and Approval of proposed changes to the Employee Handbook:  
The ED reviewed all the changes proposed and outlined in the handbook. A discussion occurred on whether or not to add Juneteenth to the Holiday schedule. It was decided to not provide that day off at this time and to maybe reconsider adding it next year. Commissioner McMillan asked whether we should change the verbiage regarding the Park District being an At-will employer so it is clear as to where this comes from because it is dictated by State legislation. The ED indicated the language used is standard of what other Districts have done. The ED said he would look into it. Commissioner McMillan also gave Cameron her copy with several notes throughout for him to take a look at and review. What was given to

the ED was informational and for future consideration and to not change what is being approved.

Move to pass the proposed changes to the Employee Handbook.

Motion: Greg Ranney 2<sup>nd</sup>: Kristen Walraven

All ayes by a roll call vote – motion carried

11. New Business:

1. Review of the 2023 Police Fund Budget – Park Police Chief Fitzanko reviewed the memo that was in the Board packet going over the various changes to the Police Fund budget. The major changes were to the full-time and part-time salaries due to the hiring of a full-time Police Officer this year. Other major changes: the addition of the line item, contractual services, which includes the purchase of body cameras, and the increase in fuel due to the current price of gas. The ED noted that the beginning cash shown is based on the 2022 ending cash as of the end of October. This number will be changing as we get closer to the end of the year, and the budget will be updated and noted accordingly prior to approval. This will also impact the Transfer In number which is the Replacement Tax transferred from the General Fund to the Police Fund. The Chief also reviewed the Department goals for 2023.
2. Review of the 2023 Special Purpose Fund Budgets – The ED reviewed all the Special Purpose Funds. He noted that BCBS insurance increased 10.23%. He also mentioned that we are still waiting on the final numbers from Unland for our renewal with IPARKS (property liability) and IPRF (worker's comp).
3. Approval of Ordinance No.22-10, An Ordinance Authorizing and Directing the Sale of Certain Excess Personal Property of the District.” – The ED noted that this was for various equipment throughout Parkside Fitness that is not being utilized anymore and taking up space. It is also to sell two Ford Taurus’ (one that was replaced with the leased van).  
Move to pass Ordinance No 22-10.  
Motion: Marv Brown 2<sup>nd</sup>: Kristen Walraven  
All ayes by a roll call vote – motion carried
4. Approval of the Pekin Park District Schedule of Monthly Board Meetings.  
Move to pass the proposed 2023 Board Meeting Schedule.  
Motion: Marv Brown 2<sup>nd</sup>: Kristen Walraven  
All ayes by a roll call vote – motion carried

12. Adjourn:  
Move to adjourn this meeting.  
Motion: Kristen Walraven 2nd: Marv Brown  
All ayes by a voice call vote – motion carried  
Time: 6:50 p.m.

Respectfully Submitted,  
Chip Hill, Assistant Secretary  
Board of Commissioners  
Pekin Park District