

PEKIN PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES OF MEETING  
6:00 p.m. Thursday, September 1, 2022  
At the Mineral Springs Park Robert N. Blackwell Building  
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Sue McMillan, Greg Ranney and Kristen Walraven. Absent was Commissioner Paula Helm. Also, in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Scott Clausen, Superintendent of Parks; Shawn Powers, Superintendent of Recreation; Keith Knox, Parkside Fitness Manager; and Steve Fitzanko, Chief of Police. Absent was Chip Hill, Business Manager; Casey Smith, Superintendent of Marketing and Communications and Alisha Dault, Miller Center Administrator.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Public Comments: None

5. Consent Agenda and Approval of the same:

- A. Approval of Regular Meeting Minutes of August 18,2022
- B. Approval of bills paid from 8/16/22 through 8/29/22 in the amount of \$62,233.92
- C. Approval of bills to be paid 9/2/22 in the amount of \$62,855.66

Move to accept the Consent Agenda as presented.

Motion: Gary Gillis 2<sup>nd</sup>: Marv Brown

All ayes by a voice call vote – motion carried

6. Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Greg Ranney 2<sup>nd</sup>: Kristen Walraven

All ayes by a roll call vote – motion carried

7. Executive Director's Report: (ED)

The ED reported the following:

- Cory Proehl and staff received a thank you letter from West Central Illinois Building and Construction Trades Council for helping make their annual outing a success. They were able to make a donation to Heart of IL United Way.
- He sent Riverfront Park splash pad information to the Director of Public Works, except for water usage cost analysis. Scott Clausen is working on water usage cost analysis.
- A public input meeting will be held September 15<sup>th</sup> for submittal of an OSLAD grant. A presentation will take place of the project.
- Working with Casey Smith to tweak the Rental Facility/Alcohol Permit Application. Rotary Club will be the first test to see how things go.
- The ED and Scott Clausen met with Joel Steger and an ag teacher from the high school regarding use of the 4-H barns & LRB use for a livestock program.
- He and Commissioner Gillis participated in a webinar put on by the National Foundation Association.
- Attended the Walk for a Ride fundraiser put on by the Miller Center to raise funds for their transportation program.
- The ED and Dori Smith met with Jason of IPARKS as a loss control visit. He inspected park facilities and parks.
- The ED, Dori Smith and Chip Hill had a phone conference with Aaron Gold of Speer Financial regarding the park's October bond sale.
- The ED is serving on the Salvation Army board and attended meetings.
- The ED, business manager, director of golf and golf course clubhouse managers signed gaming paper work.
- The ED, Dori Smith and Scott Clausen met with Terra Engineering regarding the Sunken Garden fountain. Terra Engineering will attend a special meeting of the Park Foundation and present two concepts for fountain replacement. The ED hopes to have something to share with the board at the 9/15/22 meeting.
- The ED met with Jon Clem of Seico regarding the Robert N Blackwell Administration Building alarm system upgrade.
- The ED, Keith Knox and Shawn Powers met Veregy Solar Company regarding solar power possibilities.
- The ED reported he would be on vacation from September 2 through the 13<sup>th</sup>.

8. Staff Reports:

Shawn Powers reported he had the rink up and running mid-July and found that the tubes in the chiller were limed up due to problems with the chemical treatment of the cooling tower last season. It took several weeks to correct the problem and the rink opened a week late. He also reported

the variable speed drive controller that operates the cooling tower failed which resulted in losing ice. It took staff two days to correct the situation.

Steve Fitzanko reported he had a woman concerned with not enough parking at the Pavilion. He indicated he checked it out and only one space could be added, which really won't provide any relief to the limited parking spaces.

9. Commissioner Comments:

Commissioner Gillis stated concerns with the weather during the Marigold Festival. He questioned in Cameron's absence who would make the call regarding inclement weather. Cameron Bettin stated Scott Clausen should be contacted regarding concerns with weather.

10. Unfinished Business: None

11. New Business:

1. Approval of Form OS/DOC-3 Resolution of Authorization for 2023 OSLAD Grant Program –

Cameron Bettin indicated that he received a call from Jason Anselment of IAPD that Pekin is now listed as a distressed community and that he would like to move forward in applying for a grant as previously discussed.

Move to approve Form OS/DOC-3 Resolution of Authorization for 2023 OSLAD Grant Program,

Motion: Gary Gillis 2<sup>nd</sup>: Marv Brown

All ayes by a roll call vote – motion carried

2. Approval of Ordinance No. 22-8 -

Cameron Bettin indicated that the items to sell were obtained by Tom Conlin through the Lesso program. The items the park district is wanting to sell is a camper and a generator.

Move to approve Ordinance No. 22-8, "An Ordinance Authorizing and Directing the Sale of Certain Excess Personal Property of the District".

Motion: Greg Ranney 2<sup>nd</sup>: Kristen Walraven

All ayes by a voice call vote – motion carried

3. Review and discussion of August 14, 2022 email to Park Board regarding DragonLand Water Park and staff's memo dated August 18, 2022 regarding the same –

Cameron Bettin stated he met with Commissioner Cain and Commissioner Ranney separately regarding his response. He indicated his response was probably a little harsh and should've taken a step back, that the employee was just making suggestions. He noted his frustration comes from an employee being given an answer and they don't like what they are told so they go straight to the board, rather than up the chain of command.

4. Review of proposed changes to the Employee Handbook -

Cameron Bettin reviewed some of his proposed changes to the Employee Handbook. While reviewing he noted most of the changes were to define, clarify and change where policies changed.

12. Adjourn:

Move to adjourn this meeting.

Motion: Gary Gillis 2<sup>nd</sup>: Marv Brown

All ayes by a voice call vote – motion carried

Time: 6:44 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary  
Board of Commissioners  
Pekin Park District