



PEKIN PARK DISTRICT

Minutes of
The Regular Board Meeting of Park Commissioners
6:00 p.m. Thursday, March 21, 2024
Robert N. Blackwell Admin Building
Pekin, IL 61554

1. Call to order. President Ranney called the meeting to order at 6:00p.m.
2. Pledge of Allegiance. All stood to recite the Pledge of Allegiance.
3. Roll call.
The following Commissioners were present: Mike Dralle, Sue McMillan, Greg Ranney, and Kristen Walraven. Commissioners absent were: Gary Gillis, Kyle Cain, and Steve Sours. Also, in attendance were; Cameron Bettin, Executive Director; Scott Clausen, Superintendent of Parks; Casey Smith, Superintendent of Marketing & Communications; Tony Maxison, Chief of Park Police; Keith Knox, Parkside Fitness Manager; Ericka Davis, Superintendent of Human Resources & Risk Management; Shawn Powers, Superintendent of Recreation; and Michael Seghetti, Park District Attorney. Absent were: Chip Hill, Business Manager/ Assistant Board Secretary; Cory Proehl, Director of Golf; and Alisha Dault, Miller Center Administrator.
4. Additions to and/or deletions from the agenda, if any. None.
5. Public Comments: None.
6. Consent Agenda:
 - A. Approval of Regular Meeting Minutes of February 15, 2024
 - B. Approval of the bills and payroll for 2/13/2024 thru 3/04/2024 in the amount of \$81,987.04
 - C. Approval of bills paid 3/8/2024 in the amount of \$20,326.41

D. Approval of the bills and payroll for 3/4/2024 thru 3/18/2024 in the amount of \$93,848.68

E. Approval of bills to be paid 3/22/2024 in the amount of \$75,650.12

Motion to accept the Consent Agenda as presented or to accept all items in the Consent Agenda except the item withdrawn.

Move to accept the Consent Agenda as presented:
Motion Mike Dralle; Second Kristen Walraven.
All ayes by a voice call vote- Motion carried.

7. Motion to pass all items of business listed in the Consent Agenda by omnibus vote.

Move to pass the business items listed in the Consent Agenda by omnibus vote:
Motion Sue McMillan; Second Mike Dralle.
All ayes by a roll call vote – Motion carried.

8. Pekin Park Foundation Report: Commissioners Gillis and Cain were not at the meeting to report but Commissioner Gillis sent the following written report that was included in the Board packet.

- Park Foundation Board met on Monday March 18 at 4 pm
- Amy Wilson of Farnsworth was in attendance and shared where Performing Arts Venue progress stands. The PAV committee reviewed proposals from three contractors for “Construction Manager at Risk” services. Aupperle was recommended since their proposal exceeded expectations; have a history of working with other projects of similar scope; and were the only contractor that attended the site observation. The Foundation agreed with their preference and authorized that they proceed.

As Construction Manager at Risk, they will assess the total cost of the project and create necessary construction documents.
It was also reported that the PAV committee selected colors as the original renderings showed.

- The Foundation’s Mass Mailing is complete.
- Gary Gillis gave update on Pekin’s Bicentennial
- The Foundation Board discussed separating out some of its Treasurer duties from that of the Park District’s Business Manager. This frees up the

Business Manager from some of the money management duties that can be time consuming or require immediate treasurer action. It was agreed that Jim Ruth and Gary Gillis would meet to begin discussing a framework upon which to build these responsibilities and draft policy for the board to consider. The goal is to complete this task by the end of this fiscal year. Amending Treasurer duties also led to a discussion of the need for a policy on dealing with “in-kind” contributions. For now, unless donor specifically requests liquidation of their gifted asset, the Treasurer will hold the asset in the portfolio. If cash amount is requested, the Treasurer can withdraw cash from Unrestricted Funds to cover liquidation request.

- Gary Gillis offered to donate promotional pens that would be produced to hand out. Buster Hanley is working with a vendor he has used to get that done. Pens will be inscribed with “Pekin Park Foundation and our logo if possible. Target is 500 pens to start.
9. Executive Director’s Report: The ED reminded the Board of upcoming meeting dates. Saturday, March 30 at 9:00 a.m. is the Government Efficiency Act Committee meeting. The next Park Board meeting is not April 4 but Saturday, April 6 at 9:00 a.m. This is the park tour meeting, but we will have some business items to address first in the Board room before going out on the tour. He also mentioned the article in Golfdom magazine, included in the packet, that featured the Lick Creek bunker project and Greg Funk.
 10. Attorney’s Report: None.
 11. Staff Reports: None.
 12. Commissioner Comments: Commissioner McMillan gave a report on the Fair Board since it was left off as an agenda item.
 - The Fair Board met on March 19.
 - The 4-H Fair dates are July 29-31.
 - There was discussion on getting the word out more and bringing new activities to the Fair. Examples include a dunk tank and knocker balls.
 - The Treasurer’s report was reviewed and the Fair Board received its annual allotment from the State similar in amount as last year. \$20,000 + will be used for building improvements. Projects being considered are repairing the LRB interior walls and/or power washing/painting the exterior walls/roof of the LRB. They are also getting quotes to power wash and paint the exterior walls of the Cultural Exhibits Building.

- The Park District attorney drafted a new lease agreement for the Fair Board to review. The current agreement expires in October, 2024.
13. Unfinished Business: None.
 14. New Business:
 - A. Update on the Mineral Springs Park Road and Parking Lot Improvements Project.
 The ED went through the proposed reconstruction project of central Redbud and Dragon Drives. The project is currently out to bid with the bid opening on March 26. The estimated construction cost totals over \$780,000. The ED does not see the entire project getting completed this year. The main focus is getting Red Bud Drive done from where we left off by Parkside to just past the Arena parking lot entrance by the high school tennis courts. This would include storm sewer work and would be completed by June 28. The remaining work depends on what the bids come in at. This work would include the detention areas, Dragon Drive to Coal Car Drive, the parking area just south of mini-golf, improved accessibility of the parking lot and the walks to the water park and Administration/ SRA building, and incorporating a vehicular drop-off area off Dragon Drive for the water park.
 - B. Update on the Parkside Fitness Locker Rooms Renovation Project.
 The ED reviewed the proposed locker room renovations at Parkside Fitness. Some of the demolition work will be done by Parks staff in order to keep costs down. Also, the majority of the foot print is being utilized with limited demolition of walls within the locker rooms. This too is to help keep costs down. The locker areas are being reconfigured to provide a little more privacy. The women's locker room is losing a bathroom stall and vanity sink, and men's locker room is losing a bathroom stall. This is in order to improve accessibility. The showers in both locker rooms are also being reduced to accommodate accessibility.
 - C. Discussion on the Beverage Carts at Lick Creek and Parkview Golf Courses, and changing the age to allow attendants to serve alcohol.
 The ED reviewed the Director of Golf's memo and request to allow employees the age of 18 to 21 to serve alcohol on the beverage cart. We cannot have them work inside the Clubhouse because of the gaming machines. This request is only for the beverage carts. There are times in the past when we wanted/needed to get the cart out (particularly during large outings) but could not because we did not have someone 21 years old to work it. The City of Pekin

recently changed their ordinance to allow this age to serve in establishments, hence the request to our Board to allow us to do it. It was asked what our current ordinance says. The ED apologized for not looking at this ahead of time and he will check into it for the next meeting. He believes it will say 21 and older. The Board asked that this be put on the next meeting's agenda after checking our current ordinance.

15. Adjourn.

Motion Sue McMillan; Second Kristen Walraven.

All ayes by a voice call vote – Motion carried.

Time: 6:52 p.m.

Respectfully Submitted.

Cameron Bettin

Executive Director (in absence of the Assistant Board Secretary)

Pekin Park District