PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, May 19, 2022
Mineral Springs Park Robert N. Blackwell Administration Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Cain called the meeting to order at 5:59 p.m.

2. Roll Call:

The following commissioners were present: Kyle Cain, Gary Gillis, Sue McMillan (attended by phone), and Greg Ranney. Absent was Marv Brown, Paula Helm and Kristen Walraven. Also, in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst to the Executive Director; Mike Seghetti, Park District Attorney; Scott Clausen, Superintendent of Parks; Cory Proehl, Director of Golf, Chip Hill, Business Manager; Casey Smith, Superintendent of Marketing and Communications and Steve Fitzanko, Interim Chief of Park Police. Absent was: Shawn Powers, Superintendent of Recreation, Keith Knox, Parkside Fitness Manager; and Alisha Dault, Miller Center Administrator.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Comments from the public: No one from the public was in attendance

5. Consent Agenda and Approval of the same:

A. Approval of Regular Meeting Minutes of May 5, 2022

B. Approval of the April Treasurer's Report.

C. Approval of the Bills and Payroll for 5/3/22 thru 5/15/22 in the amount of $121,049.29

D. Approval of bills to be paid 5/20/22 in the amount of $39,472.60.

Move to accept the Consent Agenda as presented.
Motion: Gary Gillis 2nd: Greg Ranney
All ayes by a voice call vote – motion carried

6. Motion to pass the items of business listed in the Consent Agenda:

Move to pass the business items in the Consent Agenda by omnibus vote as stated in the meeting agenda.
Motion: Gary Gillis 2nd: Sue McMillan
All ayes by a roll call vote – motion carried.

It was noted that Fair Board, IRVSRA and Park Foundation reports were inadvertently left off of the agenda. It was agreed reports for May would be given the first meeting in June.

11. Executive Director's Report: (ED)

The ED reported he and Dori Smith met with Goats on the Go for invasive species remediation. He indicated they come from Roanoke and will set up an electrified fence on one acre of land. The goats will eat non-native vegetation. They will be set up in an area of McNaughton Park not in the Land and Water reserve as a sample testing. The cost is $1,650 per acre.

The ED and Keith Knox met with representatives of the Tri County Tennis Tournament regarding hosting their tournament in July. He noted they are looking at Parkside Fitness and a few others. He also noted they would use our outdoor tennis courts and the high school's tennis courts.

The ED and Dori Smith met with Amanda Schwarz from Blazin' A Trail Riding and Boarding, Inc. for an annual review of the concession's numbers. Her numbers were lower in 2021 than 2020. She's had a rough April due to weather and is having difficulty hiring employees.

The ED attended the Chamber luncheon as a guest of the Farnsworth Group.

The ED and Dori Smith met with John Clem of Seico to discuss upgrades to the alarm system for the Robert N. Blackwell Administration Building.

The ED and Shawn Powers completed a walk through on the work completed at DragonLand. He noted the park district had a very good contractor for work done to the pool basin. He also noted that the pool has be filled.

The ED indicated he attended a meeting regarding construction of a bandshell in Mineral Springs Park. He indicated they were working on design of the structure before moving forward. He noted he encouraged the group to do no fundraising until the plan could be taken to the Park Foundation. He noted the group received a $5,000 donation from the Friends in Harmony.

The ED reported the Tazwell County Veterans Memorial Fair Association approved scraping the Showmobile.

The ED passed out the Pekin Park District Organizational Chart. He indicated he included future positions that correspond to the strategic plan. He also noted that the chart is on the park district website.

The ED reported that Dori Smith had found original documents regarding the Sunken Garden and sent them to Mike Seghetti for review. Mr. Seghetti ordered a title search and the results indicate the property is owned solely by the Pekin Park District.

13. Staff Reports:

Cory Proehl reported that the Funky Monkey golf outing was awesome. He reported 84 golfers played and had a great time. He noted they raised $4,000 for junior golf. Cory also reported that the rough at Parkview Golf Course was looking better. He also reported a Cadet Mower with an employee on it, slid downhill at Parkview Golf Course and caught on fire. He indicated the employee was not hurt and minimal damage was done to the mower. It was noted the new equipment would not arrive until the end of July/August.

14. Commissioner Comments:

Kyle Cain commented that three PCHS life skill classes participated in an outing at mini golf. She complimented Suzanne Cook for passing out popsicles she had personally provided and noted all had fun.

15. Unfinished Business: None

16. New Business:

1. Discussion on Ordinance No. 22-4 -

Mike Seghetti, Park District Attorney noted that due to the recent pandemic, the Governor relaxed OMA regulations. He noted some are still in place but it’s time to get back to normal and clean up some things. He explained rules for attending meetings by electronic means. He noted that by passing this ordinance we will be in compliance with the OMA.

Move to approve Ordinance No. 22-4 “An Ordinance Defining Meeting and Adopting Procedures for Electronic Attendance at Meetings”.

Motion: Gary Gillis 2nd: Greg Ranney
All ayes by a voice call vote – motion carried

2. Discussion regarding Open Meetings Act (OMA) training –

Cameron Bettin stated that he and Dori Smith have been investigating on the who, what, when for the OMA. He stated he and Dori Smith do annual training. He also noted the Assistant Board Secretary should do annual training. There had been some confusion on whether or not commissioners needed to do annual OMA training. Another issue was designation of OMA officers. Park District Attorney Mike Seghetti reported that commissioners need to complete training within 90 days after an election or re-election.

3. Discussion regarding allowing alcohol in certain park district facilities and amending Ordinance 16-5 –

Park District Attorney Mike Seghetti reported he's been working on a draft Ordinance to permit serving alcohol in certain facilities for rentals. Individuals would apply for the rental and seek a supplemental permit to serve alcohol at their event. The Miller Center, Pavilion, IRVSRA Rec Center are the facilities being discussed. It could also include the Veterans Memorial Arena, if the Park District is able to move forward with the Vikings organization. The Attorney will continue to prepare the Ordinance.

4. Discussion regarding an Intergovernmental Agreement Between the City of Pekin and the Pekin Park District. (Shared use Board/Training Room) –

Cameron Bettin stated while Dori Smith was looking for a document, she came across the Intergovernmental Agreement with the City of Pekin for the shared use of the Board/Training Room in the Robert N. Blackwell building. He noted that the agreement expires 5/2022. He indicated that the agreement indicates one party or the other must give a 24 month notice if one or the other wants to terminate the agreement. He indicated he would like to notify the City and clarify a few issues. He noted they use Parkside Fitness regularly and use Mineral Springs Park as their central hub if they are busy. He also noted we are seeing that their heavy trucks are not helping the condition of our old roads and parking lots. He stated for the most part, they are in our parks every day. He indicated he would sit down with the Fire Department and iron out a few things. He also noted they are building new stations on Broadway Road and Sheridan Road and they may not need the

space when the new facilities are constructed. He also noted he is not looking to terminate the agreement.

5. Update on Strategic Plan -

Cameron Bettin stated he wasn't spending any time on the Strategic Plan at this meeting. He noted he had seen the format on a document shared by Katelyn Streitmatter and used the same format. He asked that commissioners review the Strategic Plan and let him know what they think. He indicated it was a continuing work in progress and felt that this format was easier to read.

17. Adjourn:

Move to adjourn this meeting.
Motion: Gary Gillis 2nd: Greg Ranney
All ayes by a voice call vote – motion carried
Time: 7:03 p.m.

Respectfully Submitted,

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Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District