

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, April 21, 2022
Robert N. Blackwell Administration Building in
Mineral Springs Park.

1. Call to Order:

President Brown called the meeting to order at 6:02 p.m.

2. Roll Call:

The following commissioners were present: Marv Brown, Kyle Cain, Gary Gillis, Paula Helm, Greg Ranney, and Kristen Walraven. Absent was Commissioner Paula Helm. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Michael Seghetti, Park District Attorney; Scott Clausen, Superintendent of Parks; Keith Knox, Parkside Fitness Manager; and Chip Hill, Business Manager; Alisha Dault, Miller Center Administrator; Steve Fitzanko, Interim Chief of Park Police and Casey Smith, Superintendent of Marketing and Communications. Staff absent were; Cory Proehl and Shawn Powers.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Comments from the public: None

5. Consent Agenda and Approval of the same:

A. Approval of Regular Meeting Minutes of April 9, 2022.

B. Approval of the March Treasurer's Report.

C. Approval of the bills and payroll for 4/5/22 thru 4/19/22 in the amount of \$68,478.16

D. Approval of bills to paid 4/22/22 in the amount of \$56,177.40

Move to accept the Consent Agenda as presented.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a voice call vote – motion carried

6. Motion to pass the items of business listed in the Consent Agenda:

Move to pass the business items in the Consent Agenda by omnibus vote as stated in the meeting agenda.

Motion: Kyle Cain 2nd: Greg Ranney

All ayes by a roll call vote – motion carried.

7. Budget Performance Summary Report: (Quarterly – Jan/Feb/March)

Cameron Bettin noted that he would review the Budget Performance Summary Report by quarter going forward. Highlights of the review are as follows:

- Replacement Tax received is well ahead of budget and has surpassed the estimated annual budgeted amount
- Donations are \$3,000 ahead of the budget
- Reimbursements – PCSA – we received the January to March payment and deposited it in April
- Other Receipts – down - have not received Visa Rewards, Pepsi Donation, or Brochure Advertising. Did receive \$2,000 donation for purchase of flowers from Kevin and Sue McMillan
- Increase in software expense of \$4,180
- Capital Improvement \$ in General Fund spent on playgrounds for Kiwanis Park North and Southside Business Association Park.
- Winter Wonderland reimbursement is for lights, signs and other misc. items
- Looking into why no payment out of Electric – Admin Bldg
- Contractual Service – Maint. up due to contracted snow removal
- Some miscoding errors noted for correction
- Arena skate admissions are \$2,547 over revenue. The concession stand is \$2,525 short of budgeted revenue. Both in good shape going into fall
- Looking into SRA salaries & miscoding
- Miller Center Farmer's Market received a \$10,000 grant from the City and \$2,000 in sponsorships

8. IRVSRA Representative Report:

Commissioner Ranney reported they met April 19th and noted the following:

- He thanked Shawna Burnice, Shelly Chism and Casey Smith for all they do to make the IRVSRA possible
- Special Olympics Basketball – Panthers won gold and Rhinos won silver
- Track started with 14 participants
- New spring program brochures are out
- Program registration is picking up

- Two programs not being held are enabling gardens and Aktion Club
- New programs added are: “The Hangout”, Dancin into Fitness and Tik Tok Topia Dance, Free Friday night social hour and will be working with the Rise Community Pekin to offer free programs, resources and scholarships to at home participants and their families.
- Their spaghetti dinner had a profit of \$1,349.27
- Camps are well attended

9. Pekin Park Foundation Report:

Commissioner Gillis reported they were given a presentation by Terra Engineering (who are a Fountain specialty and consulting company) regarding possible replacement options for the Sunken Garden Fountain. Their focus was on mechanical equipment, visual effects, and determination of recirculating water vs. water to waste and lighting options/controls. He noted they will help determine their vision and will design a 3D model with video animation of what the final product could look like. The Board also discussed Terra’s approach and reviewed their proposal and fee structure. This included the cost of an assessment of existing structure, a topographical detailed survey, and separate concept design. The estimated cost of construction would be separate. After their discussion, the Foundation decided it needs to determine what the Park District want to pursue and a possible timetable it wants to consider. Given the cost of the assessment, topographical survey, and concept design-aside from cost of construction – the determination of its financial commitment would be based on Park Board’s development and financial support.

10. Fair Board Representative Report:

Sue McMillan stated no report. Their next meeting is May 17th

11. Executive Director’s Report: (ED)

The ED and Scott Clausen met with a representative from the City of Marquette Heights regarding a sanitary lift station on Peoria Avenue by the Dirksen Park north trail entrance and Lick Creek. Currently it discharges into the creek and Marquette Heights wants to correct the situation.

The ED and Scott Clausen met with Otto Baum at KPN and SSBA Parks to get quotes for construction of sidewalks.

The ED participated in a walk through with the Farnsworth Group and Otto Baum for a punch list on the lagoon walk and patio project.

He reported the prefab restroom building is done. Tree trimming needs to take place before installation can take place.

He reported that Aupperle and the subcontractor are working on how to correct the settling of the tennis courts in the northwest corner and who will make the correction.

He also reported that delivery of site amenities for the Pavilion patio area has been pushed back six weeks.

He stated he's going to contact the State of Illinois for an extension of the grant received in 2020.

The ED reported he is working with the Attorney on gaming, the serving of alcohol in certain facilities, review of language on rental contracts, and the drafting of an Agreement for the Vikings Hockey group.

He is working on the Strategic Plan Update and hopes to have ready for the May 19 Board meeting.

He will be attending band shell meeting May 4.

He reported that he and Scott Clausen will be discussing the LRB drainage situation with the Fair Board and noted that the High School is now also using the LRB.

The ED also reported that he and Scott Clausen met with Water Works International and representatives from the City of Pekin regarding the Riverfront Park Splash pad. He noted the center area needs to be redone, and the plumbing and electrical brought above ground. He stated that the splash pad will not be open this year. He also noted frustration with the City of Pekin in lack of response to a public service announcement he would like to make with their agreement.

12. Attorney's Report:

Mike Seghetti reported he is currently working on amendments to the Park District's Conduct Ordinance. He noted potential changes in serving alcohol at some facilities for rentals. He reported he is working on an Agreement for the Vikings. He noted that he obtained the agreement the Peoria Park District has with the Mustang's and is revising for the Pekin Park District. He also noted that Cameron Bettin sent him all rental contracts for standardization.

13. Staff Reports:

Alisha Dault reported she is looking forward to a big season for the Farmers Market. She indicated a new shed will be installed in a few weeks for shared use between the Farmers Market and TCRC. She also reported the YWCA is hosting their annual Women's Recognition luncheon at the Miller Center on May 5th and the PACC is hosting a breakfast at the Miller Center on June 10th.

Scott Clausen reported that the lagoon is looking great and reported he worked with Amanda Schwarz and installed signage at the stables on McNaughton Park road noting that horses have the right of way for her new service of mule drawn wagon rides.

Cameron Bettin introduced Steve Fitzanko as the interim Chief of Park Police.

14. Commissioner Comments:

Commissioner Ranney was thankful for the recent bus tour on April 9th and thanked staff for tours of facilities and noted all buildings are in good shape.

Sue McMillan thanked Casey Smith for his work on the spring/summer brochure and noted she felt it was the best one ever.

15. Unfinished Business: None

16. New Business:

1. Discussion regarding installation of gaming machines at Parkview and Lick Creek Golf Course Clubhouses –

Cameron Bettin indicated that all had received a Gaming Machine Information document from Cory Proehl at the April 9th meeting. He indicated that it was not Cory's intention to advertise gaming in anyway. He noted we have a golfer only audience and that he felt it was a good way to generate revenues for the golf courses. Several commissioners voiced concern over gambling. They were concerned with the image it portrays of the park district and question whether it's the right fit for parks and recreation. One commissioner felt that if they are going to gamble they will do it anywhere and we might as well benefit. Commissioner Gillis indicated he is contacting IAPD to get information on park district's and gaming. He noted that he admired Cory for thinking outside the

box. It was decided to have additional conversation at a future meeting.

2. Approval of Ordinance 22-3 “An Ordinance Amending Ordinance 16-5, Ordinance Regulating the Use of the Park and Property Owned or Controlled by the Pekin Park District”.

No action taken.

17. Closed Session:

1. Move to convene into Closed Session for the appointment, employment, compensation, discipline, performance, litigation or personal status of employees, officers and legal counsel for the park district.
Motion: Gary Gillis 2nd: Kyle Cain
All ayes by a roll call vote – motion carried
Time: 7:31 p.m.
2. Move to reconvene in Open Session.
Motion: Greg Ranney 2nd: Kyle Cain
All ayes by a roll call vote – motion carried
Time: 7:37 p.m.

18. Adjourn Sine Die:

Move to adjourn this meeting Sine Die.
Motion: Kyle Cain 2nd: Gary Gillis
All ayes by a voice call vote – motion carried
Time: 7:38 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District

MINUTES OF THE
NEW BOARD MEETING OF PEKIN PARK
COMMISSIONERS
6:00 p.m. Thursday, April 21, 2022
Robert N. Blackwell Administration Building
Mineral Springs Park, Pekin, IL 61554

1. Call to Order:

President Brown called the meeting to order at 7:38 p.m.

2. Roll Call:

Upon roll being called, the following Commissioners were present: Gary Gillis, Paula Helm, Marv Brown, Kyle Cain, Greg Ranney, Kristen Walraven and Sue McMillan. Also, in attendance were: Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; and Michael Seghetti, Attorney;

3. Election of Board President:

Commissioner Brown called for nominations for Board President.

Move to nominate Commissioner Kyle Cain as President of the Board of Commissioners.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a voice call vote – motion carried.

Commissioner Brown asked if there were any other nominations, hearing none he called for nominations to be closed.

Move to close nominations for President of the Board.

Motion: Greg Ranney 2nd: Gary Gillis

All ayes by a voice call vote – motion carried.

Commissioner Kyle Cain was elected Board President. President takes chair.

4. Election of Board Vice President:

Commissioner Cain called for nominations for Board Vice President.

Move to nominate Commissioner Greg Ranney as Vice President of the Board of Commissioners.

Motion: Gary Gillis 2nd: Kristen Walraven

All ayes by a voice call vote – motion carried.

Commissioner Cain asked if there were any other nominations, hearing none he called for nominations to be closed.

Move to close nominations for Vice President of the Board.

Motion: Kristen Walraven 2nd: Gary Gillis

All ayes by a voice call vote – motion carried.

Commissioner Greg Ranney was elected Board Vice President.

5. New Business:

1. RESOLUTION 22-2

Move to approve Resolution 22-2 “A RESOLUTION APPOINTING SECRETARY AND ASSISTANT SECRETARY UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2023”.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a voice call vote – motion carried.

2. RESOLUTION 22-3

Move to approve Resolution 22-3 “A RESOLUTION APPOINTING A TREASURER UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2023”.

Motion: Gary Gillis 2nd: Sue McMillan

All ayes by a voice call vote – motion carried.

3. RESOLUTION 22-4

Move to approve Resolution 22-4 “A RESOLUTION APPOINTING ATTORNEY UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2023”.

Motion: Greg Ranney 2nd: Sue McMillan All ayes by a voice call vote – motion carried.

4. RESOLUTION 22-5

Move to approve Resolution 22-5 “A RESOLUTION REQUIRING HONESTY BOND COVERAGE FOR PEKIN PARK DISTRICT EMPLOYEES, COMMISSIONERS, AND OFFICERS”.

Motion: Marv Brown 2nd: Kristen Walraven

All ayes by a voice call vote – motion carried.

5. RESOLUTION 22-6

Move to approve Resolution 22-6 “A RESOLUTION DESIGNATING DEPOSITORIES FOR PEKIN PARK DISTRICT FUNDS”.

Motion: Gary Gillis 2nd:Greg Ranney

All ayes by a voice call vote – motion carried.

6. RESOLUTION 22-7

Move to approve Resolution 22-7 “A RESOLUTION APPOINTING DIRECTORS TO THE PEKIN PARK FOUNDATION BOARD OF DIRECTORS UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN 2023”.

Motion: Sue McMillan 2nd: Marv Brown

All ayes by a voice call vote – motion carried

Move to approve Resolution 22-8 “A RESOLUTION APPOINTING FOIA OFFICERS UNTIL THE BOARD’S REORGANIZATIONAL MEETING IN APRIL 2023”.

Motion: Sue McMillan 2nd: Gary Gillis

All ayes by a voice call vote – motion carried.

7. Appointments to the Tazewell County Veterans Memorial Fair Association and Illinois River Valley Special Recreation Association –

Sue McMillan currently serves on the TCVMFA Board and wishes to continue and Greg Ranney currently serves on the IRVSRA Board and wishes to continue.

6. Adjourn:

Move to adjourn.

Motion: Marv Brown 2nd: Kristen Walraven

All ayes by a voice call vote – motion carried.

Time: 7:44 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District