

PEKIN PARK DISTRICT
MINUTES OF
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS
6:00 p.m. Thursday, January 6, 2022
At the Mineral Springs Park Robert N. Blackwell Building
1701 Court Street, Pekin, IL 61554
Zoom Meeting

1. Call to Order:

President Brown called the meeting to order at 6:00 p.m.

2. Roll Call:

The following Commissioners were present: Marv Brown, Kyle Cain, Paula Helm, Gary Gillis, Greg Ranney and Kristen Walraven. Absent was Commissioner Sue McMillan. Also in attendance was; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; and Chip Hill; Business Office Manager.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Motion to open the Public Hearing concerning the Combined Annual Budget and Appropriation Ordinance for the Pekin Park District, Tazewell and Peoria Counties for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Motion: Greg Ranney 2nd: Paula Helm

All ayes by a roll call vote - motion carried

No one from the public was in attendance. The Executive Director reviewed a document sent in board packets and is included as part of the minutes. He reviewed adjustments made after budget presentations. He indicated the Budget and Appropriation Ordinance would be approved at the January 20th meeting.

5. Motion to close the Public Hearing the concerning the Combined Annual Budget and Appropriation Ordinance for the Pekin Park District, Tazewell and Peoria Counties for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a roll call vote – motion carried

6. Comments from the public: None

7. Consent Agenda and Approval of the same:

- A. Approval of Regular Meeting Minutes of December 2 and 16, 2021
- B. Approval of the bills and payroll for 12/14/2021 thru 01/04/2022 in the amount of \$491,103.51
- C. Approval of bills to paid 1/7/2022 in the amount of \$22,342

Move to accept the Consent Agenda.

Motion: Greg Ranney 2nd: Kristen Walraven

All ayes by a voice call vote – motion carried

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Kyle Cain 2nd: Paula Helm

All ayes by a roll call vote – motion carried

8. Executive Director's (ED) Report:

A written report was included in board meeting packets. He also reported that he had to cancel a meeting with Water Works regarding the interactive fountain at the Riverfront Park. He had no response from the City.

The ED reported he met with Rich Kriegsman and Amy McCoy to discuss the possibility of constructing a band shell in Mineral Springs Park. He indicated the next step is to reach out to community members to see if they can form a committee to raise the necessary funding, if a band shell is to be built. He indicated they may reach out to the Farnsworth Group for possibly some pro-bono work for design.

The ED also reported the November 2021 Budget Summary was included in packets as informational, he has nothing more to report.

9. Staff Reports: None

10. Commissioner Comments:

Commissioner Gillis acknowledged the passing of past commissioner Barbara Owens. She served twelve years. He indicated he would approach the Foundation Board regarding some kind of acknowledgement.

11. Unfinished Business: None.

12. New Business:

1. Approval of the IAPD Certificate of Credentials for State Conference.

Move to approve the IAPD Certificate of Credentials for State Conference.

Motion: Greg Ranney 2nd: Paula Helm

All ayes by a voice call vote – motion carried

2. Approval of appointment of new Park Foundation board member Buster Hanley.

Move to approve the appointment of Buster Hanley to the Park Foundation Board of Directors.

Motion: Gary Gillis 2nd: Kyle Cain

All ayes by a voice call vote – motion carried

13. Executive Session:

1. Move to convene into Executive Session for the appointment, employment, compensation, discipline, performance, litigation or personal status of employees, officers and legal counsel for the park district and to discuss the sale price of real estate under Sec 2(b)(6) of the Open Meetings Act.

Motion: Paula Helm 2nd: Kyle Cain Time: 6:25 p.m.

2. Move to reconvene into Open Session.

Motion: Gary Gillis 2nd: Marv Brown Time: 7:30 p.m.

3. Action on Executive Session:

Move to approve a request from an employee to gift 40 hours (5 days) of accumulated IMRF sick time to another employee due to the numerous days of leave of absence for a serious health condition.

Motion: Marv Brown 2nd: Kyle Cain

All ayes by a roll call vote – motion approved

Move to approve adjustments to the part-time officers (current and new hires) to \$20 per hour in the Park Police Department.

Motion: Greg Ranney 2nd: Kyle Cain

All ayes by a roll call – motion carried (Marv Brown abstained)

Move to approve an adjustment to the Sargent (a part-time officer) to \$23 per hour in the Park Police Department.

Motion: Gary Gillis 2nd: Greg Ranney
All ayes by a roll call vote – motion approved

Move to approve salary increases and adjustments for various employees above the usual 3% increase as presented in Executive Session.

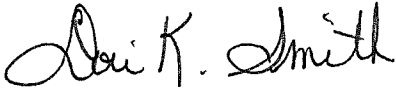
Motion: Gary Gillis 2nd: Paula Helm
All ayes by a roll call vote – motion approved

14. Adjourn:

Move to adjourn.

Motion: Gary Gillis 2nd: Paula Helm
All ayes by a voice call vote – motion carried
Time: 7:35 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dori K. Smith". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District



The following are adjustments made to the budget since the funds were presented by Administrative staff. Please note that the plan is to review these adjustments during the public hearing for the budget and appropriation ordinance. Because we are still closing out the 2021 fiscal year budget and will not have exact numbers on what each fund's ending/beginning cash will be, the plan is to approve the budget at the January 20 meeting. At the January 20 meeting, prior to approving the budget, we will review the beginning cash numbers.

General

Administration Expense

Information Technology (01-10100-523000) – \$5,000 was added for the purchase of new phones throughout the District in order to switch from Comcast to Google Voice in order to save the Park District approximately \$4,700 in year one and \$9,500 annually thereafter.

Contractual Services (01-10100-529000) – \$1,020 was added for Parkside's website hosting, and \$35,000 for the A/E Services for the DragonLand Coating Rehabilitation Project was moved to the Recreation Fund Contractual Services Account.

Dues, Subs and Conferences – Admin (01-10100-534000) – \$1,400 was added for Commissioner Gillis to attend the IAPD/IPRA State Conference.

Miscellaneous (01-10110-591100) – \$1,000 was added to cover the cost of Asbestos testing (\$675) of the Lagoon restroom roof shingles.

Parks Expense

Salaries – Hourly Full Time Maintenance (01-10110-501006) – \$23,065 was added because of two new hires in the Parks Department (Small Engine Mechanic and Construction Technician). One position was hired at \$22 and the other at \$20.

Employer FICA (01-10110-502000) – \$1,765 was added because of the two new hires mentioned above.

Skate Park Repair and Maintenance (01-10110-541124) – \$3,500 was added to repair the electrical wiring of the Skate Park lights so they quit shorting out.

General Repairs (01-10110-541202) – \$4,000 was added for concrete cutting to remove trip hazards and improve accessibility of sidewalks.

Miscellaneous (01-10110-591100) – \$8,500 was added for the demolition of the Lagoon restrooms by the dugout parking lot.

Health Insurance Transfer – Parks Dept. (01-10110-821110) – This was reduced by \$12,110 because of the change in employee coverage.

Recreation

Expense

Contractual Services (21-20100-529000) – \$35,000 was added for the A/E Services for the DragonLand Coating Rehabilitation Project.

Health Insurance Transfer – Recreation (21-20100-821200) – This was reduced by \$1,940 because of the change in employee coverage.

Police

Expense

Officer Supplies (35-10170-531004) – \$1,500 was added for the purchase of officer vests.

Special Populations

IRVSRA Expense

Health Insurance Transfer – IRVSRA (41-41410-821410) – This was reduced by \$16,582 because of the change in employee coverage.

Golf

Parkview Expense

Health Insurance Transfer – Parkview (61-60630-821600) – This was reduced by \$20,265 because of the change in employee coverage.

Lick Creek Expense

Health Insurance Transfer – Lick Creek (61-61630-821600) – This was reduced by \$11,805 because of the change in employee coverage.

Special Purpose

Fund 02 Capital Improvement

Revenue

Transfer in from Fund 52 (02-10110-810152) – \$160,000 was added because too much money was held back in Fund 52 in FY 2021.

Expense

Capital Improvements (02-10110-581000) – The amount was increased \$160,000 due to the transfer mentioned above.

Fund 11 Health Insurance**Revenue**

Health Insurance Transfer Parks Dept. (11-10100-811100) – This was reduced by \$12,110 because of the change in employee coverage.

Health Insurance Transfer Recreation (11-10100-811200) – This was reduced by \$1,940 because of the change in employee coverage.

Health Insurance Transfer IRVSRA (11-10100-811410) – This was increased by \$1,100 because of the change in employee coverage.

Health Insurance Transfer Golf (11-10100-811600) – This was reduced by \$32,070 because of the change in employee coverage.

Fund 31 Tort and Liability**Expense**

Liability/Property Insurance Premiums (31-10100-561000) – \$6,610 was added to reflect the correct amount of the premium renewal for IPARKS Liability and Cyber Security.

Fund 34 Paving and Lighting Fund**Expense**

Repairs and Maintenance – Paving (34-10110-541101) – This was reduced \$2,047 to adjust to the starting cash and zero out the fund at the end of FY 2022.

Fund 52 ARS Bonds – General Government**Expense**

Transfer Out (Fund 02) (52-10100-820100) – \$160,000 was added to be transferred to Fund 02 because too much money was held back in FY 2021.