

PEKIN PARK DISTRICT  
MINUTES OF  
THE REGULAR BOARD MEETING OF PARK COMMISSIONERS  
6:00 p.m. Thursday, August 12, 2021  
At the Mineral Springs Park Robert N. Blackwell Building  
1701 Court Street, Pekin, IL 61554

1. Call to Order:

President Brown called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Marv Brown, Kyle Cain, Paula Helm, Sue McMillan, Greg Ranney and Kristen Walraven. Absent was Commissioner Gary Gillis. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Cory Proehl, Director of Golf; Keith Knox, Parkside Fitness Manager; Chip Hill, Business Manager, Alisha Dault (arrived 6:50 p.m.), Miller Center Administrator; Scott Clausen, Superintendent of Parks and Luke VonDerHeide Chief of Park Police. Staff absent was Shawn Powers, Superintendent of Recreation.

3. Additions to and/or Deletions from the Agenda, if any: None

4. Comments from the public: None

5. Consent Agenda and Approval of the same:

A. Approval of July 22, 2021 meeting Minutes.

B. Approval of bills paid from 7/20/21 thru 8/9/21 in the amount of \$103,227.36

C. Approval of bills to be paid 8/13/21 in the amount of \$135,464.35.

Move to accept the Consent Agenda as presented.

Motion: Greg Ranney 2<sup>nd</sup>: Kyle Cain

All ayes by a voice call vote – motion carried

Move to pass all items of business listed in the Consent Agenda by omnibus vote.

Motion: Paula Helm 2<sup>nd</sup>: Sue McMillan

All ayes by a roll call vote – motion carried

6. Budget Summary Report – June 2021

The ED made the following observations: Property Tax received will begin to show on the July report, Lease Income – cell tower lease, Stable Lease is paid quarterly, Other Receipts - \$5,000 received from Pepsi per bid agreement, Pekin Park Foundation expense – installment payment for boards & will be reimbursed by Foundation – some expense to finish IRVSRA room, Chip is working with Scott regarding overtime line items in the Parks Dept., Outer Parks – is Potawatomi Trail Run money, DragonLand met budget and swim lessons did well, Police Fund – State fines are up and Park Ordinance Fines are down, Special Populations Fund – Sunshine Camp and rentals are doing well, Miller Center – will not be doing the annual Dartball Tournament, did receive a \$5,000 donation - \$3,000 to transportation, \$2,000 to vehicle replacement, rentals doing well, Golf doing well overall, and Parkside Fitness doing well, except Corporate memberships are down.

7. Executive Director's Report: (ED)

The ED reported that IAPD sent out an updated Sports Policy noting masks are required again in some instances. He also noted that DCEO came out with a \$10 million Tourism Grant Program he is looking into and noted that there is a “match” involved. He also noted that the date range goes until June of 2023.

The ED reported Gametime has 100% match Grants available. He noted that he would be working with the sales representative towards replacement of Kiwanis North Park and Southside Business Association parks next spring.

The ED reported he attended the Transportation Committee meeting at the City. He reported they are keeping Veterans Drive extension in the forefront, Court Street improvements will be complete this year, they discussed Derby Street and the Airport. He noted that S. 5th St. from Koch Street on was not a priority at this time. He also reported that Hanson Engineering would be at the Park District's August 26<sup>th</sup> meeting to talk about Court Street improvements happening adjacent to Park District property.

The ED reported that he and Dori Smith met with a salesman from WMBD. He reported that WMBD has begun shooting short videos of facilities/parks for some commercials. He noted they were very reasonable in cost.

The ED commented on the 2021 Marigold brochure. He noted that in the past you've heard me complain about park district recognition. He stated

that he and Dori Smith met Amy McCoy and we are now sponsors. He was pleased with the inclusion of the new park district logos on the maps and our ad.

8. Staff Reports:

Scott Clausen noted the following was not included in his staff report: the date plaque for the Pavilion has been installed, columns at the Sundial have been repaired and he wants to budget repair of the Sundial markings, installation of a sidewalk for ADA access at Kiwanis Park South is complete, had a hollow tree removed at Miller Park, reported the algae in the lagoon has cleared up and the brick walk at the Soldwedel Memorial Garden by the Pavilion has been redone.

9. Commissioner Comments:

Commissioner Ranney asked, do we have a plan for the information Cory included with his staff report? The ED answered, I scheduled a call next week regarding bonding. He also noted that he talked with Cory about approaching the Park Foundation with the same type of request they received from Keith Knox and Luke VonDerHeide. He noted that it's possible that some of the Replacement Tax overage this year could be used towards equipment or a lease payment. The ED also noted that we need to get help from someone regarding a Five Year Equipment Replacement Plan. Commissioner Ranney also commented he has talked with Dori Smith and Shawn Powers in Cameron Bettin's absence regarding complaints at DragonLand in reference to family nights. The complaints revolved mostly around teenagers with bad language attending without an adult. It was noted that the situation was corrected by not allowing teenagers in unless they are with an adult.

10. Unfinished Business:

None.

11. New Business:

1. Discussion regarding the Mineral Springs Park Lagoon Pavement Reno/Restroom Sidewalk Bid –

The ED stated that all had received the letter from Amy Wilson explaining the lack of bids. It was noted that Amy Wilson did talk with Aupperle and the time frame didn't work with their bid load, so they did not submit a bid. It was also noted that costs came in much more than expected. The ED stated that we will bid the project again over the winter for spring construction.

Move to reject the bid received for the Mineral Springs Park Lagoon Pavement Reno/Restroom Sidewalk Bid.  
 Motion: Kristen Walraven 2<sup>nd</sup>: Greg Ranney

2. Strategic Plan discussion –

The ED indicated that he had sent the current Strategic Plan to commissioners so they could refresh their memories. He indicated he wanted to begin the update process by going through a SWOT analysis process. He also encouraged staff to participate. The following is the SWOT Analysis exercise outcome:

SWOT Analysis

<u>Strengths</u>	<u>Weaknesses</u>	<u>Opportunities</u>	<u>Threats</u>
Staff	\$	Scholarship	Social Econ Direction
Variety	Equipment	Grants	Direction
Programming	Pay Equity	Renovations	Economy
Facilities	Staff Retention	Community/	Minimum Wage
Knowledge	Communication	Regional Partnerships	Covid
History		Free Recreation	Community Competition

Believed Values

Responsible  
 Adaptable  
 Empowerment  
 Integrity  
 Preservation  
 Accommodate

Vision

Sustainable Approach (Oak Park’s vision as an example)  
 Promote Health & Well Being  
 Preservation of Tradition  
 Balance of Affordability & Profitability

The ED stated the Park District’s current vision “To progressively meet the changing needs and desires of the community while embracing cherished traditions”. He noted that he would like to see it revised a little bit. He thanked everyone and stated that we probably won’t do anything more on the 26<sup>th</sup>.

12. Adjourn:

Move to adjourn this meeting.

Motion: Paula Helm 2<sup>nd</sup>: Kyle Cain

All ayes by a voice call vote – motion carried

Time: 7:11 p.m.

Respectfully Submitted,

Dori K. Smith, Secretary  
Board of Commissioners  
Pekin Park District