

PEKIN PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES OF MEETING
6:00 p.m. Thursday, October 7, 2021
At the Mineral Springs Park Robert N. Blackwell Building
1701 Court Street, Pekin, IL 61554

1. Call to Order:

Vice President Cain called the meeting to order at 6:00 p.m. and all stood to recite the Pledge of Allegiance.

2. Roll Call:

The following Commissioners were present: Kyle Cain, Gary Gillis, Paula Helm, Sue McMillan, Greg Ranney, and Kristen Walraven. Absent was Commissioner Marv Brown. Also in attendance were; Cameron Bettin, Executive Director; Dori Smith, Board Secretary/Asst. to the Executive Director; Cory Proehl, Director of Golf; Chip Hill, Business Manager; Shawn Powers, Superintendent of Recreation; Scott Clausen, Superintendent of Parks (audio attendance); Keith Knox, Parkside Fitness Manager; Alisha Dault, Miller Center Administrator and Luke VonDerHeide, Chief of Park Police Department.

3. Additions to and/or Deletions from the Agenda, if any:

Move to remove approval of the September 23, 2021 Minutes from the Consent Agenda.

Motion: Paula Helm 2nd: Sue McMillan

All ayes by a voice call vote – motion carried

4. Comments from the public: None

5. Discussion regarding the Central Business District TIF District with Mark Rothert, City Manager –

Mayor Luft addressed the board regarding all the good things going on in Pekin. He indicated that an extension to the Central Business District TIF District was essential to keep moving forward. Mark Rothert, City Manager provided additional information regarding the extension and need for letters of support. The Central Business District TIF District is set to expire December 31, 2021.

5. Consent Agenda and Approval of the same:

A. Approval of bills paid from 9/21/21 through 10/04/21 in the amount of \$146,065.20

B. Approval of bills to be paid 10/8/21 in the amount of \$48,552.06
Move to accept the Consent Agenda as presented.
Motion: Gary Gillis 2nd: Paula Helm
All ayes by a voice call vote – motion carried

6. Move to pass all items of business listed in the Consent Agenda by omnibus vote.
Motion: Greg Ranney 2nd: Paula Helm
All ayes by a roll call vote – motion carried

7. Budget Summary Report: August 2021

The ED gave the following highlights: Under the Pekin Sports Complex (PSC) \$5,235 came in for tournament fees, may need to adjust concession hours at the PSC due to lack of support during practices and regular games, PSC concession salaries are off due to new time keeping system, DragonLand had a really good season, he is checking into Pavilion rental revenue because it's down, and the United Way contribution is down for the Miller Center. He reported that Alisha Dault checked and they didn't send what we were to receive and they will send more money.

7. Executive Director's Report: (ED)

The ED reported the following: He has been in budget meetings with staff, He met with Alisha Dault and had a conversation with Enterprise and may begin to lease for the transportation service, Mold was discovered at Parkside Fitness in the locker rooms and M & O is on-site for mold remediation, he had a conversation with Craig Weigle regarding the IRVSRA tax levy, He, Chip Hill, and Mike Seghetti met with the Band Board and they now understand what they will do for themselves and what the park district will do for them, and he closed the basketball courts after hearing the problems taking place from Scott Clausen and Luke VonDerHeide,

8. Staff Reports:

Alisha Dault reported the Farmer's Market is done for the 2021 season. She reported the Walk for a Ride fundraiser raised \$11, 587 and that she has t-shirts for sale for \$15 if anyone wants one.

9. Commissioner Comments:

Greg Ranney commented that he has been talking to Scott Clausen about a dedicated water line for the Rotary's Club Marigold Festival fundraiser. He noted the Rotarians will be footing the bill.

Paula Helm commented she had a received a message regarding vandalism at the PSC. She noted she felt maybe the cost of vandalism should be made public as possibly to deter vandalism.

Gary Gillis asked Alisha Dault about the Power of Age Lunch and Learn. She indicated they are all only educational, no opportunity for solicitation.

10. Unfinished Business:

1. Strategic Plan discussion –

The ED gave an update of the revised schedule and noted he hoped to be done by the end of January. He reviewed the last SWOT Analysis from the August 12th discussion. He reviewed the 2022-2027 vision. He noted a dilemma in being reactive instead of proactive and the need for a replacement plan.

11. New Business:

1. Approval of providing a letter of support for the Proposed 2nd Extension of City of Pekin central Business District TIF District –

Move to approve submitting a letter of support for the Proposed 2nd Extension of City of Pekin Business District TIF District.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a roll call vote – motion carried

2. Discussion/approval of a Maintenance Equipment Lease for the Golf Courses –

The ED stated that he had talked with the Foundation and Park Board regarding the need to replace the irrigation system at Lick Creek Golf Course and purchase equipment for both golf courses. He indicated the Foundation is willing to gift \$80,000 if the Park Board approves the bare minimum purchase for equipment. He noted, in talking with Cory Proehl, between the General Fund, Capital Improvement Fund and the Golf Fund payments would be between approximately \$9,600 to \$10,000 per month. He noted he would have more information for the October 21st meeting. He also noted that He and Dori Smith would begin to work on 2021 Tax Levy and would know more.

3. Discussion regarding renting out massage therapy space at Parkside Fitness (old Kidz Klub room) -

Keith Knox stated information regarding Kelly Johnson was included in your meeting packet. He noted that Kelly has not been able to give massages for two years due to Covid. She is interested in coming back and renting a room, but for a full line of services only. Nick Maquet, City Inspector was in to check out the room and has signed off. An annual fee of \$75 will need to be paid for a City permit. He wanted to make it clear that she would perform massages clothed or not clothed. He also noted she would have to sign a basic rental agreement.

Move to approve rental of space to Kelly Johnson to be used as a massage therapy space.

Motion: Gary Gillis 2nd: Paula Helm

All ayes by a roll call vote – motion carried

Note: Mayor Luft noted at the end of the meeting he forgot to mention that he applied for a 2 million dollar grant for the park district to make upgrades to the Memorial Arena.

12. Executive Session:

1. Move to Convene into Executive Session for the appointment, employment, compensation, discipline, performance, litigation or personal status of employees, officers and legal counsel for the park district and the review.

Motion: Gary Gillis 2nd: Greg Ranney

All ayes by a roll call vote – motion carried.

Time: 7:30 p.m.

2. Move to reconvene into Open Session.

Motion: Greg Ranney 2nd: Sue McMillan

All ayes by a roll call vote- motion carried

Time 8:05 p.m.

3. Action on Executive Session: None

13. Adjourn:

Move to adjourn this meeting.

Motion: Kristen Walraven 2nd: Paula Helm

All ayes by a voice call vote – motion carried

Time: 8:06 p.m.

Respectfully Submitted,
Dori K. Smith, Secretary
Board of Commissioners
Pekin Park District