Pekin Park District
Job Vacancy Notice

JOB DESCRIPTION

TITLE: CONSTRUCTION & MAINTENANCE - LEAD

GENERAL PURPOSE: Constructs, repairs and maintains all park district related buildings, structures and amenities.

EXAMPLE OF DUTIES

-- Leads or assists in design of new construction projects

-- Leads or assists in repairs and maintenance of existing buildings, structures and amenities

-- Operates heavy equipment such as excavators, skid steers, tractors, and trucks

-- Playground construction and maintenance

-- Plumbing repairs, new pipe installation, valve and component repairs

-- Roof and gutter installation and repair

-- Window and door installation and repair

-- Performs other duties as required.

MINIMUM QUALIFICATIONS

Education and Experience

-- Graduation from a standard high school or GED and four (4) years work experience in the construction and related fields

Special Requirements

-- Must possess a valid Illinois Driver's License.

-- Must be willing to work weekends, holidays and overtime as required.

Necessary Knowledge, Skills and Abilities

-- Thorough knowledge of construction and carpentry trade skills.

-- Ability to read and understand construction prints or technical drawings.

-- Working knowledge of safety practices and procedures in a construction environment.

-- Ability to troubleshoot, diagnose, and repair buildings, structures, and amenities with accuracy and speed, ability to create effective working relationships with employees and ability to communicate both verbally and in writing.

-- Ability to maintain written records.

TOOLS & EQUIPMENT USED

-- Pickup truck, one-ton dump truck, skid steer, excavator, auger, scissor and boom lift; miscellaneous hand and power tools for construction and other park district maintenance.

PHYSICAL DEMANDS & WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee is frequently required to stand, walk, and operate equipment, tools, or controls. The employee is regularly required to sit, climb or balance, stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds with assistance. The employee regularly works near moving mechanical parts, equipment, and in outside weather conditions year-round.

PAY RATE & BENEFITS

This is a year-round hourly position with a pay range of $20.00 - $25.00 per hour, dependent upon qualifications and experience. We offer an excellent benefit package that includes medical, dental and vision insurance, paid vacation, paid holidays, paid sick days, and IMRF retirement plan.

Applicants for this position must submit a personal resume to:

Attn: Ericka Davis
Superintendent of Human Resources
Pekin Park District
1701 Court Street
Pekin, IL 61554

Or by email to: edavis@pekinparkdistrict.org

The Pekin Park District is an equal opportunity employer.