

FRESH LOCAL HARVEST
PEKIN
Farmers Market

February 2026

Dear Potential Vendor,

I am excited to announce the Pekin Farmers Market is back for a 6th year at the Pekin Park District Miller Center parking lot, located at 551 South 14th Street, Pekin and overlooking Pekin's iconic Mineral Springs Park Pavilion and Lagoon. We are a "producers only" market which includes items that are made, grown or created.

This year, we're excited to open the market on the third Thursday of each month to young entrepreneurs (17 years and younger), giving them the opportunity to participate with items they've made, grown, or created. Our hope is that this initiative will bring more families and friends together, encouraging deeper engagement with the entire market and fostering the next generation of local business owners.

The Pekin Farmers Market Committee would like to invite you to be a vendor this 2026 season. We are excited to share the mission to make fresh produce and local goods available to residents of Pekin.

The 2026 Pekin Farmers Market will be held Thursdays 3:30 p.m. – 6:30 p.m. June 4th – August 27th with one additional fall market October 15th at the Pekin Park District Miller Center Parking Lot.

Vendors that are interested in participating in the 2026 Pekin Farmers Market should submit completed application and forms. The fee includes 18' x 18' (2 parking stalls) space for \$25/week (weekly vendor) or \$175/entire season (returning seasonal vendors \$150/entire season). Seasonal vendors will be given the choice of booth location reserved throughout the season. See attached Pekin Farmers Market Application and Rules and Regulations for more details.

For more information about the 2026 Pekin Farmers Market, call or email Alisha Dault at 309-353-5812 / adault@pekinparkdistrict.org.

Sincerely,

Alisha Dault

ALISHA DAULT-MA
Miller Center Administrator
551 S. 14th Street
Pekin, IL 61554
Ph. (309) 346-5210
Direct (309) 353-5812
adault@pekinparkdistrict.org



2026 Pekin Farmers Market

Rules & Regulations



SCHEDULE:

The 2026 Pekin Farmers Market will be held Thursdays 3:30 p.m. – 6:30 p.m. June 4th – August 27th with one additional fall market October 15th at the Pekin Park District Miller Center Parking Lot. (14 Thursdays)

POTENTIAL VENDORS:

- Vendors who sell fruits, vegetables, herbs, flowers, plants, eggs, poultry, baked goods, approved jellies and jams produced by them within the State of Illinois.
- Cottage food operations will meet all requirements of Cottage Food Act and submit appropriate licenses/permits.
- Crafters.
- Local small businesses are encouraged to apply and will be approved by the Market Manager.
- Food concession carts are allowed with limited space.
- Young Entrepreneurs – (17 years or younger with adult supervision) – available on Third Markets of the month. – June 18th, July 16th, August 20th & October 15th
- Non-profit organizations see Market Manager.

2025 MARKET FEES AND REGISTRATION:

- **** Seasonal Vendor **** = \$175.00 per season (must attend at least 10 market dates), due by May 1, 2026; \$200.00 after May 1st – DISCOUNT for returning seasonal vendors \$150/entire season (Market Manager's Discretion).
 - *** Seasonal vendors must attend at least 10 markets or payment will revert to weekly vendor fee.*
- **Daily Vendor** = \$25.00 per day. Daily vendor FEES DUE by the TUESDAY BEFORE the market.
- Fees are non-refundable. Rain date location inside Miller Center.
- **Young Entrepreneur Vendor** - \$10 per day.
- **Non-profit Vendor** pricing available. See Market Manager.

CHECKLIST: Submit the following documents to:

Pekin Park District Miller Center, 551 South 14th Street Pekin, IL 61554.

Applications without required documentation and fees will not be accepted.

- ☐ **Submit completed application**
- ☐ **Signed Rules, Regulations, Liability Release and Indemnification Waiver. (back page)**
- ☐ **All required state/county/local license or permits**
- ☐ **Appropriate payments**
 - cash or checks made out to Miller Center 551 S. 14th Street Pekin, IL 61554
- ☐ **Business Owners: please provide a copy of Certificate of Insurance listing Pekin Park District (1701 Court St Pekin IL, 61554) as an additional insured and waiver.**
(see Market Manager for any questions)



ASSIGNED PLACEMENT:

Placement may vary and will depend on attendance. Vendors who sign up for the entire season will be given the choice of booth location reserved throughout the season.

GENERAL INFORMATION

SET-UP and TAKE DOWN:

- A single vendor space is the size of two vehicle parking spaces or 18' x 18' (2 parking spaces). Spaces are assigned upon approval of the application. Market vendors that participate in the entire season will be given the choice of booth location.
- Vendors are responsible for providing their own tents, tent weights, tables, chairs, etc. A tent or canopy is recommended and must be properly anchored with weights (not stakes) each week. Everything brought to the site must also be taken away including, but not limited to all trash generated, tents, chairs and vehicles. No permanent structures will be provided or allowed. No loud generators per the discretion of the Market Manager.
- **Vendors may set up beginning at 2:30 p.m. and must be ready to go by 3:30. Take down begins at 6:30 not before.** Exceptions may be made in emergency situations or for drastic weather conditions at the discretion of the Market Manager.
- **WASTE DISPOSAL:** All vendors are responsible for removal and disposal of their own boxes and waste product, including old or damaged produce. Ready to eat food vendors must provide at least one trash receptacle and are responsible for taking that receptacle with them for disposal.
- Vendors will stay for the duration of the market, unless products are completely sold out.
- Displays must be neat and orderly and required signage visible.
- Products may not be sold out of the back/trunk of a vehicle
- **EARLY DEPARTURES:** Vendors are expected to participate each week until the stated closing time of 6:30 p.m. If a vendor is completely sold out of product, he/she may hand-carry supplies out of the Market area. No vehicles will be allowed in or out of the Market area during 3:30 p.m. – 6:30 p.m. Exceptions may be made in emergency situations or for drastic weather conditions at the discretion of the Market Manager.
- **WEATHER:** In the event of bad weather, the Pekin Farmers Market will be moved indoors at the Miller Center and include proper signage directing traffic.
- **PARKING:** Parking is available at the First United Methodist Church parking lot adjacent to the Miller Center parking lot. Please use the back lot to allow customers easy parking for the market.
- **SAMPLES:** Samples may not be provided unless strict compliance with local health department requirements are met.

CODE OF CONDUCT: Vendor behavior, personal appearance, and maintenance of sales area should reflect positively on the Market's overall appearance, quality and reputation. To support this obligation, vendors are expected to:

- Maintain safe, clean conditions in and around the sales area
- Maintain a professional and tidy personal appearance; shirts and shoes required
- Maintain cordial relations with customers, market staff, and other vendors
- No crying out, "hawking," or other aggressive sales techniques are allowed.
- Maintain clear access for pedestrian traffic
- No alcoholic beverages
- No smoking or vaping in and around sales area

FRESH LOCAL HARVEST PEKIN *Farmers Market*

TAXES, LICENSES, AND INSURANCE:

Vendors are expected to familiarize themselves with local and state laws related to their business and are responsible for compliance including but not limited to laws related to health regulations, sales tax, and insurance.

Vendors are required to comply with Illinois and Tazewell County Sales Tax law and Tazewell County Public Health Department regulations governing the preparation, handling and presentation of food. It is the responsibility of every vendor to know if they are required to collect and remit Illinois Sales Tax.

MAP OF THE MARKET



CONTACT INFORMATION:

Alisha Dault, MA, Miller Center Administrator and Market Manager
551 South 14th Street
Pekin, IL 61554
Office: 309-353-5812
Email: adault@pekinparkdistrict.org

RESOURCES

Please refer to the following websites regarding rules, licensing, state aid programs

- <http://www.tazewellhealth.org>
- <http://www.ci.pekin.il.us>
- <https://www.fns.usda.gov/snap/farmer-producer>
- <http://www.dhs.state.il.us/page>
- <http://www.idph.state.il.us>

2026 Pekin Farmers Market Vendor Application



Business Name: _____

Owner / Vendor Name: _____

Mailing Address: _____

City, State, Zip: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____ Website: _____

Vendor Type:

- ☐ Vendor ☐ Food Truck ☐ Young Entrepreneur
(17 years and under)

Products to be sold:

Do you participate in any supplemental food state and federal programs?
For example, SNAP, WIC, Senior Farmers Market Coupons

- ☐ Yes ☐ No

VENDOR FEE:

- | | | | |
|---|---|---|--|
| ☐ Weekly Vendor
\$25 per week
and is due a
week in advance | ☐ New Seasonal Vendor
\$175 Full Season**
Includes reserved space
(\$12.50/week attending all 14
Thursdays) | ☐ Returning Seasonal
Vendor
\$150 Full Season**
Includes reserved space
(\$10.71/week attending all 14
Thursdays)
THANK YOU FOR COMING BACK!!! | ☐ Young Entrepreneur
\$10 per week and is due a
week in advance
(17 years and under & must
have adult supervision) |
|---|---|---|--|

*Please indicate below the dates
you plan to attend:*

- | | | | |
|---|---|---|--|
| ☐ June 4 | ☐ July 2 | ☐ July 30 | ☐ August 27 |
| ☐ June 11 | ☐ July 9 | ☐ August 6 | |
| ☐ June 18 (Young Entrepreneur) | ☐ July 16 (Young Entrepreneur) | ☐ August 13 | Fall Harvest Market |
| ☐ June 25 | ☐ July 23 | ☐ August 20 (Young Entrepreneur) | ☐ October 15 (Young Entrepreneur) |

**Pekin Farmers Market
Pekin Park District Miller Center
Pekin, Illinois
2026 RELEASE & INDEMNIFICATION**



LIABILITY WAIVER & RELEASE: In consideration of the above-listed vendor's participation in the 2026 Pekin Farmers Market, the vendor HEREBY EXPRESSLY WAIVES AND RELEASES any and all actions, causes of action, suits, demands, and claims of any nature, whether in law or equity, that vendor has or may in the future have against the Pekin Park District, its agents, public officers, officials or employees and authorized volunteers which are related to, result from, or are associated with the vendor's participation in the 2026 Pekin Farmers Market and hereby assumes all risk of any damage or injury to person or property which may be sustained by reason of such participation.

INDEMNIFICATION / HOLD HARMLESS: The vendor HEREBY FURTHER AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS the Pekin Park District, its agents, public officials, officers, employees and authorized volunteers, from and against any and all actions, claims, damages, losses or expenses, including any attorney fees, legal expenses, and court costs, that directly or indirectly arise out of the vendor's participation in the 2026 Pekin Farmers Market or the vendor's activities or operations associated with the 2026 Pekin Farmers Market, including but not limited to claims for personal injury, disease or death, or damage to or destruction of property. Vendor has read and agrees to comply with Pekin Farmers Market Rules & Regulations. Vendor understands that the Pekin Farmers Market may deny participation. Vendor agrees that images taken during the Pekin Farmers Market may be used for future advertising, publication, social media etc.

I hereby acknowledge that I have read, understand, and agree to the above Pekin Farmers Market Rules, Regulations, Liability Release and Indemnification Waiver.

Signature

Date

Parent Signature (if participant is underage)

Date