



Job Vacancy Notice

Department:	Recreation
Position:	Skate Guard at Veterans Memorial Arena
Reports to:	Program Manager
Duties:	• Assess the rink prior to the session to ensure that all doors are closed around the rink, except those used during the session for entering/exiting. • Assess the ice, looking for any pucks or other items on the ice, clearing them prior to the public entering the rink. • Open the door of the rink when session begins. • Monitor skaters and ensure that rules are followed and that proper ice safety procedures are being followed and that the conditions are safe for all participants. • Be able to address issues and conflicts as they arise with poise, alerting supervisor to all incidents • Assist any skater during accidents, falls or incidents, contacting the supervisor and staff of any help needed. • Handout rental skates and clean, dry, sanitize, and put away upon return. • Clean Arena floors from Warming Room doors to rink doors and bleachers, sweep and pick-up spectator bleachers, take out Arena trash upon end of Public Skate sessions. • Communicate clearly and responsibly to all customers and staff. • Help with other duties assigned.
Schedule:	Primarily Fridays, Saturdays and Sundays with some special sessions throughout the week occasionally.
Hourly Rate:	\$15.00/hr.
Applications:	Available at Veterans Memorial Arena, Blackwell Administration Building or online at www.pekinparkdistrict.org/jobs.html . A Pekin Park District Employment Application must be completely filled out to be considered for employment.
Deadline:	Open until filled

It is the policy of the Pekin Park District to provide equal opportunities to all qualified employees and applicants for employment, without regard to race, color, religion, sex, national origin, ancestry, or physical or mental handicap.