

Pekin Park District Job Description

Job Title: Facility Maintenance Supervisor

Department: Recreation Department

Classification: Full-Time Hourly – 2nd shift

Salary: \$20.00 - \$22.00/hr.

Job Function: Under the direction and supervision of the Superintendent of Recreation, Facility Maintenance Supervisor is responsible for implementing a comprehensive facility maintenance management plan of daily, periodic, preventive maintenance tasks and facility and equipment repairs for Veterans Memorial Arena ice facility, and DragonLand Water Park during their respective seasons as well as assist with other minor facility maintenance issues at the Recreation Department's other smaller seasonal facilities as needed.

Duties & Responsibilities:

- Monitor for, perform, and log routine preventive maintenance associated with Veterans Memorial Arena and DragonLand Water Park, to ice surface and surrounding components of the ice rink, aquatic facility components including water quality, buildings, grounds, mechanical systems, Zamboni ice resurfacer, and other assigned equipment.
- Operation and appropriate use of a Zamboni Ice Resurfacer, ice edger, snow blower, and other necessary power equipment.
- Ability to work a flexible 40 hour per week schedule that consists of evenings and weekends. Hours can vary depending on event schedules.
- Lead and facilitate all aspects of ice quality maintenance including laying of ice at the beginning of season, proper maintenance of ice playing surface during the season, and removal of ice and required clean up at end of season.
- Hire, train, schedule, supervise, and evaluate all part-time Zamboni drivers and other part-time maintenance staff.
- Identify and perform necessary custodial tasks and supervise part-time staff in proper and effective execution of same required custodial tasks.
- Perform other related duties that may be assigned.

Qualifications: Education and/or Experience Required:

- Minimum of high school graduate or GED
- One – three years previous maintenance experience with experience in staff supervision or leadership.
- Valid driver's license required.

The Pekin Park District is an equal opportunity employer.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential responsibilities of the job. This job description does not state or imply that the above are the only duties and responsibilities assigned to this position.

This position offers an excellent benefit package that includes medical, dental and vision insurance, paid vacation, paid holidays, paid sick days, and IMRF retirement plan.

Applicants for this position must submit a personal resume with cover letter to: Shawn Powers, Superintendent of Recreation, Pekin Park District, 1701 Court Street, Pekin, IL 61554-5199, or by email to spowers@pekinparkdistrict.org For additional information and/or questions, please contact Shawn Powers by e-mail or call 309-353-4319. Position is open until filled. Detailed job description available at <https://www.pekinparkdistrict.org/contact/jobs/>

